

The Corporation for Ohio Appalachian Development (COAD) has the following full-time position available:

## **Finance Director**

The Corporation for Ohio Appalachian Development (COAD) is seeking a Finance Director to work in the Athens, Ohio office. This position serves as the chief financial officer of the corporation and assists in the administration and management of all financial matters. A successful candidate must demonstrate high quality accounting skills and professionalism in a fast-paced office, be able to thrive in a detail-driven work environment, be able to prioritize multiple tasks and know how to professionally assist co-workers. COAD offers a complete benefit package.

### **MINIMUM QUALIFICATIONS:**

This professional level position requires a minimum of a Bachelor's degree in accounting, CPA designation or MBA, or at least five (5) years experience in computerized accounting systems, and at least five (5) years experience in non-profit finance and administration. The ideal candidate must demonstrate experience in non-profit accounting, allocating cost and have extensive knowledge of grant processes. A working knowledge and understanding of federal and state accounting requirements and procedures is required. Supervisory experience and an ability to work well with others is required. Must possess a valid Ohio Driver's license, dependable transportation, vehicle liability insurance, and be insurable under COAD's vehicle liability insurance policy. An offer of employment will be contingent upon passing a full background screening.

For full consideration, qualified candidates must submit a resume, cover letter and three professional references no later than January 8<sup>th</sup>, 2018 to [kvaughn@coadinc.org](mailto:kvaughn@coadinc.org) or mail to:

Finance Director Search  
Attention: Katie Vaughn  
COAD  
P.O. Box 787  
Athens, Ohio 45701

COAD is an equal opportunity employer and provider of services.