



Ohio Association of Community Action Agencies

**Ohio Association of Community Action Agencies
Board of Trustees Meeting
July 23, 2015
Sawmill Creek Resort
Huron, Ohio**

Members Present: Tom Reed, President; David Brightbill, First Vice President; Gwen Robinson, Second Vice President; Ruthann House, Treasurer; Janice Warner, Secretary; Deb Gerken; Joshua Anderson, Andrew J. Devany; Judith Barris; David Shea; Gary Ricer; Wayne McLaughlin; Alvin Norris; Tim Donnellan; Bambi Baughn; Rodney Reasonover; Robert Chilton

Members Excused: Robert Hamilton; Gary Ricer; Ken Kempton; Gary Obloy; Cheryl Thiessen; Steve Sturgill; Malcolm Costa

Staff Present: Philip E. Cole, Executive Director; Josh Summer, Development Director; Kathryn Clausen, Communications Director; Greg Bollenbacher, Fiscal Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager; Ken Ackerman, VirtualCAP Project Manager

Guests Present: David Bradley, National Community Action Foundation; Paul Kudlak, The Junto Company; Jim Mermis, The Junto Company; Larry Price, LPrice & Associates

Mr. Reed called the meeting to order at 6:38 p.m. A quorum was established.

Mr. Norris motioned to approve the agenda as presented. Mr. Brightbill seconded. The motion passed.

Mr. Norris motioned to approve the July 16, 2015 minutes. Mr. Reasonover seconded. The motion passed.

Finance Report: Ruthann House

Ms. House reviewed the financial report with the board and stated there were no concerns. Mr. Reasonover motioned to approve the financial report. Mr. Brightbill seconded. The motion passed.

President's Report: Tom Reed

No report. Mr. Reed thanked those present for their prayers as his wife during her recent illness. He reported that she is doing well.

Special Report, National Community Action Foundation: David Bradley

Mr. Bradley reported to the board that several people in the Washington D.C. network are anticipating a government shutdown. He strongly suggested that agencies identify monies that are due to them to ensure all funding is paid in the case of a shutdown.

Currently there are fifty-one (51) co-sponsors for the bill CSBG reauthorization bill with a goal of reaching one hundred fifty (150) by September. The bill is currently funded at \$674 million



though an increase to between \$700 and 750 million is expected. Mr. Bradley anticipates the CSBG reauthorization will be solidified in December. He also stated that the energy bill which affects weatherization will be introduced early next year.

Mr. Bradley reported that he believes Republicans will control the Senate in 2016—possibly through 2020. Presidential candidate Bernie Sanders has recently announced a Poverty Tour in Mississippi, Alabama, and South Carolina. Mr. Bradley stated it is important to provide opportunities for all presidential candidates to visit Community Action.

Executive Director's Report: Philip E. Cole

Mr. Cole reported to the board that the Ohio Healthier Buckeye Council has voted to have a subcommittee draft the RFP requirements for grant proposals. CDJFS stated they believe it is a conflict of interest to include Community Action though not a conflict for others included. Mr. Kudlak stated that those on the RFP committee should not be permitted to apply and our network should use this to our advantage.

Mr. Cole also reported on the biennial budget which included a provision changing the requirements of the CSBG federal allocation in the state. ORC now requires ninety-one (91) percent of the total to be allocated directly to agencies and not less than four and-a-half (4.5) percent be allocated to an organization whose primary purpose is training and technical assistance for Community Action agencies. OCATO will be applying for four and-a-half (4.5) percent or slightly less and will include up to \$300,000 for a competitive bid to CAAs for the purpose of community employment and training projects. A draft RFP was provided to members of the board.

The board received an executive summary of the Community-Policy Relations Task Force recommendations. Mr. Cole requested comments regarding the board's priorities. Mr. Reed stated he liked the community education recommendation and Ms. Robinson agreed and added the importance of building relationships with the community and increasing community involvement.

Mr. Cole reported on the DSA monitoring visit that was completed at the end of June for OCATO. The exit report stated no concerns. A written report is expected. Mr. Cole also stated the Kentucky Association, who previously operated the state association listserv, has relinquished responsibility and OACAA has agreed to take it over. He also reported that the NCAF Innovations Conference has been canceled for 2015 though discussions will continue for a conference next year.

Public Relations Report: Janice Warner

Ms. Warner deferred the report to Ms. Clausen. Ms. Clausen reported the VirtualCAP website redesign was successfully launched at the beginning of May and has been well received across the network. Adjustments will continue to be made to improve the site's functionality. Social media for VirtualCAP will be the upcoming communications focus for the project. She also reported the OACAA website will be updated and is being completed in-house. It is expected to be completed by the end of the year. Ms. Clausen stated the PR Group had its third quarterly PR conference call on July 15th and the next is anticipated in October. The OACAA Annual Report



was released during the summer conference and each attendee received a copy. The report will be sent to members of the General Assembly in the coming weeks.

Personnel Report: Tim Donnellan

No report.

Energy Report: Andrew J. Devany

Mr. Devany requested members of the board attend a PAC meeting Wednesday, July 28th at 10:00 a.m. to provide comments and testimony regarding the weatherization RFP. Mr. Devany stated the recompetition was not originally placed in the state plan and has not followed an ethical process for recompetition. Discussion.

Mr. Reasonover made a motion for the board to request the state follow the process that was laid out in the previous state plan. Ms. House seconded. The motion passed.

Partnership Report: Andrew J. Devany

Mr. Devany reported to the board that Ms. Harlow has strengthened the Community Action Partnership since she began as executive director of CAP. The Partnership has brought on new finance and development staff and the financials are more stable.

Head Start: Rodney Reasonover

Mr. Reasonover had no report though stated the regional Head Start conference is being planned for October 2015.

CAPLAW Report: David Brightbill

Mr. Brightbill had no report though stated the recent CAPLAW conference was a success.

Old Business

Mr. Reed reported that the executive committee met earlier in the day to complete an evaluation of Mr. Cole. The committee motioned to approve a four (4) percent raise for Mr. Cole. Ms. Robinson seconded. The motion passed.

New Business

Mr. Reed announced to the board that Mr. Donnellan did not run for board reelection and his seat will be replaced by Mr. Jeffrey Diver of Butler County. Mr. Reed thanked Mr. Donnellan for his years of service not only on the OACAA board but also for his national involvement in Community Action.

Ms. Baughn motioned to adjourn the meeting at 7:32 p.m. Mr. Shea seconded. The motion passed and the meeting was adjourned.

End:

Respectfully submitted,

Janice W. Warner, Secretary

Date