



**Ohio Association of  
Community Action Agencies**

**Ohio Association of Community Action Agencies  
Board of Trustees Meeting  
April 15, 2016  
Renaissance Columbus  
50 N. Third St.  
Columbus, Ohio 43215**

**Members Present:** Tom Reed, President; David Brightbill, First Vice President; Gwen Robinson, Second Vice President; Janice Warner, Secretary; Joshua Anderson; Andrew J. Devany; Deb Gerken; David Shea; Judith Barris; Ken Kempton; Gary Obloy; Gary Ricer; Anita Maldonado; Kellie Ailes; Bambi Baughn; Rodney Reasonover; Malcolm Costa.

**Members Excused:** Ruthann House, Treasurer; Douglas Bennett; Steve Sturgill; Alvin Norris; Jeffrey Diver; Robert Chilton.

**Staff Present:** Philip E. Cole, Executive Director; Josh Summer, Development Director; Kathryn Clausen, Communications Director; Greg Bollenbacher, Fiscal Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager.

**Guests Present:** Paul Kudlak, The Junto Company; Jim Mermis, The Junto Company; Larry Price, LPrice & Associates.

Mr. Reed called the meeting to order at 11:06 a.m.

Ms. Warner called the roll; a quorum was established.

Ms. Warner motioned to approve the agenda. Mr. Reasonover seconded. The motion passed.

Ms. Robinson motioned to approve the March 2016 electronic meeting minutes. Ms. Maldonado seconded. The motion passed.

**Finance Report: Ruthann House**

Mr. Bollenbacher reviewed the dues report and financial report with the board. Mr. Devany motioned to approve the financial report and place on file for audit. Mr. Shea seconded. The motion passed.

**President's Report: Tom Reed**

No report. Mr. Reed thanked Ms. Dunn and Ms. Clausen for volunteering at the NCAF conference last month.

**Executive Director's Report: Philip E. Cole**

Mr. Cole discussed the HWAP process and stated a competitive bid process is slated to occur every two years. He will survey the membership before taking a position on this. He stated he would attend the public hearing scheduled in the afternoon on April 15th. Mr. Cole continued



and discussed meetings he had with Congressman Stivers and David Bradley in DC on March 2nd. They discussed CSBG reauthorization and reported that the meetings were very productive.

Mr. Cole stated the strategic plan was emailed to all board members for review and will be discussed at the next board meeting. He also discussed a review of the district boundaries. Open discussions included aligning OACAA districts with Ohio Congressional Districts. The discussion was tabled.

Mr. Cole discussed the first Foundation Meeting, which was held on March 30th. The next is slated to be held during the summer conference. He also announced the hiring of Jeannette Jarrett for the Operations and Support Specialist.

Mr. Cole concluded his report by discussing the board's requirement to file a Conflict of Interest statement each year. A draft was presented to the board for review and approval. Mr. Brightbill motioned to approve the Conflict of Interest Statement. Mr. Shea seconded. The motion passed.

#### **Partnership Report: Joe Devany**

Mr. Devany stated the Partnership is working to maintain a strong relationship with Jeannie Chaffin. He also stated that he would be running for Treasurer of the Partnership board.

#### **CAPLAW Report: David Brightbill**

Mr. Brightbill stated the CAPLAW conference would be held June 22-24 and confirmed a good lineup of workshops have been scheduled.

Mr. Shea motioned to approve a \$1000 sponsorship for the CAPLAW conference and to invite members to co-sponsor with \$100 contributions. Mr. Devany seconded the motion. Mr. Brightbill abstained. The motion passed.

#### **Legislative Committee Report: David Brightbill**

Mr. Brightbill discussed conversations during the State of the State address and highlighted Gov. Kasich's points about combatting drug addiction.

Mr. Kudlak stated the legislature is back for the next six week. Rep. Schaffer introduced the drug testing initiative; the H.B. 394 UEC bill is still not being heard though Rep. Butler introduced a new UEC bill, H.B. 467. All bills will have at least one hearing.

#### **Membership Committee Report: Gwen Robinson**

Ms. Robinson reported that OACAA sent a survey to the membership regarding committee priorities. The survey is due soon and results will be reported at the next board meeting.

#### **Public Relations Report: Janice Warner**

Ms. Warner stated a committee meeting was held prior to the board meeting and deferred the report to Ms. Clausen. Ms. Clausen reviewed discussions from the committee meeting which included determining audience priorities and goal setting. Surveys will be sent to the committee



to determine priorities for the Legacy Project and sent to executive directors to determine audience goals.

**Training and Development Committee Report: Rodney Reasonover**

Mr. Reasonover discussed suggestions for the upcoming conference which included a legal roundtable and a track discussing human resources and personnel rules. Mr. Bollenbacher confirmed a stand alone HR/Fiscal conference that will be scheduled this year will cover those topics.

**Best Practices Committee Report: Bambi Baughn**

Ms. Baughn stated the nomination forms were sent to the network last month and the deadline is scheduled for the end of April. The information is also posted on the OACAA website. Awards will be announced at the Annual Summer Conference in July.

**Social Enterprise Committee: Robert Chilton**

No report.

**Old Business**

None.

**New Business**

Mr. Brightbill stated Mr. Rinebolt will be leaving to accept a position at DOE in Washington D.C. A going away party is scheduled for May. He also stated Chris Alwine has been named the new Executive Director of OP&E.

**Open Dialogue**

None.

**Adjourn**

Mr. Brightbill motioned to adjourn the meeting at 11:59 a.m. Mr. Devaney seconded. The motion passed, and the meeting was adjourned.

**End:**

Respectfully submitted,

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Janice W. Warner, Secretary

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Date