



**Ohio Association of
Community Action Agencies**

**Ohio Association of Community Action Agencies
Board of Trustees Meeting
May 20, 2016
Quest Center
8405 Pulsar Place
Columbus, Ohio**

Members Present: Tom Reed, President; David Brightbill, First Vice President; Gwen Robinson, Second Vice President; Ruthann House, Treasurer; Janice Warner, Secretary; Andrew J. Devany; David Shea; Judith Barris; Ken Kempton; Steve Sturgill; Anita Maldonado; Bambi Baughn; Jeffrey Diver; Robert 'Bo' Chilton.

Members Excused: Joshua Anderson; Deb Gerken; Douglas Bennett; Gary Obloy; Gary Ricer; Kellie Ailes; Al Norris; Rodney Reasonover; Malcolm Costa

Staff Present: Philip E. Cole, Executive Director; Josh Summer, Development Director; Greg Bollenbacher, Fiscal Director; Kathryn Clausen, Communications Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager, Jeannette M. Jarrett; Operations and Support Assistant.

Guests Present: D.R. Gossett, Ironton-Lawrence Community Action Organization; Paul Kudlak, The Junto Company; Jim Mermis, The Junto Company; Larry Price, Price and Associates; Dave Rinebolt, Ohio Partners for Affordable Energy; Chris Allwain, Ohio Partners for Affordable Energy; Keith Pitts, CAC of Pike County; Randall Hunt, Office of Community Assistance; Megan Meadows, Office of Community Assistance; Tracy Ballas, Office of Community Assistance.

Mr. Reed called the meeting to order at 10:42 a.m.

Ms. Warner called the roll; a quorum was established.

Ms. Warner motioned to approve the agenda. Ms. House seconded. The motion passed.

Mr. Reed welcomed Mr. Pitts as the new executive director of Pike County Community Action. Ms. Jarrett was also welcomed back to OACAA as the Operations and Support Assistant.

President's Report: Tom Reed

Mr. Reed asked Ms. Warner to summarize the Executive Committee meeting. Ms. Warner summarized the minutes. Mr. Reed stated the committee recommended approval of up to \$10,000 for legal fees and called for a motion to approve the recommendation. Mr. Shea motioned to approve the recommendation of up to \$10,000 for legal fees with Vorys, Sater, Seymour and Pease, LLP. Mr. Diver seconded. The motion passed.



Finance Report: Ruthann House

Ms. House reviewed the financial report and stated there were no concerns. Mr. Brightbill motioned to approve the report and place on file for audit. Mr. Devany seconded. The motion passed.

Executive Director's Report: Philip E. Cole

Mr. Cole reviewed the Strategic Plan with the board, which was reviewed last month. He called for questions. Hearing none, Mr. Reed called for a motion to accept the OACAA Strategic Plan. Mr. Brightbill motioned. Mr. Devany seconded. The motion passed.

Mr. Cole discussed with the board the status of the weatherization dispute. Discussion. Mr. Reed called for a motion to enter into Executive Session. Mr. Diver motioned. Ms. House seconded. The motion passed. The board entered Executive Session at 11:20 a.m.

Mr. Sturgill motioned to exit the Executive Session. Ms. House seconded. The board exited the Executive Session at 11:35 a.m. No action was taken.

Mr. Cole stated the Unemployment Compensation bill will more than likely be reviewed during the lame duck session in the fall. Mr. Kudlak concurred. Mr. Cole also stated that he is trying to reach Representative Reese to discuss voting rights and community-police relations issues.

Partnership Report: Joe Devany

No report.

CAPLAW Report: David Brightbill

Mr. Brightbill reported the hotel for the CAPLAW conference was 90% booked, and they expect good attendance this year.

Legislative Committee Report: David Brightbill

No report.

Public Relations Report: Janice Warner

Mr. Warner deferred the report to Ms. Clausen. Ms. Clausen stated the State of Poverty in Ohio Report was released on April 27th during a press conference at the statehouse. Member and partner agencies participated on social media which resulted in good exposure. The annual report is expected to go to print at the end of the month. The reports will be mailed to each agency and also available online.

Ms. Clausen reported that the PR group conference call was held on May 17th and reviewed highlights of the call. She also reported progress of the Legacy Project and stated filming is scheduled for May 24th at IMPACT Community Action, which will also include an interview with Mr. Rinebolt before he leaves for Washington D.C.



Ms. Clausen also informed the board that 33 agencies participated in the CAPLAW sponsorship. A total of \$3,300 was pledged, plus the \$1,000 contribution by OACAA bringing the total to \$4,300. Participating agencies were listed in the advertisement for CAPLAWs program.

Best Practices Committee: Bambi Baughn

Ms. Baughn deferred the update to Ms. Clausen. Ms. Clausen stated the Exemplary Practices Nominations have been received by OSU John Glenn College of Public Affairs, and they are currently being reviewed and scored. Scoring results are anticipated to be received in the next couple of weeks. Awards will be presented at the summer conference in July.

Social Enterprise: Robert “Bo” Chilton

No report.

Membership Committee: Gwen Robinson

Ms. Robinson inquired about the survey sent to the membership regarding committee priorities. Ms. Clausen reported priorities from the surveys, which were corrected via email following the meeting. They are (from highest priority to lowest priority):

1. Reach out to executive directors in the network that do not actively participate in the Association's activities
2. Plan tours by leaders of agencies to tour other Ohio agencies to encourage sharing of our program and develop strategies
3. Support and encourage attendance at district meetings
4. Open a document sharing section on VirtualCAP for Ohio agencies to share and model information from each other such as Personnel Policies, Fiscal Policies, and related items
5. Develop a forum through which agencies can share fundraising strategies
6. In coordination with the Training Committee, consider visiting potential summer conference sites

Ms. Robinson stated she will work with the committee to move forward with the top three priorities defined by the membership.

Training and Development: Rodney Reasonover

Mr. Summer requested approval from the board to apply for RPIC funds from the sub-grantee Minnesota Community Action Partnership, the state association. Mr. Devany motioned to approve the application. Ms. House seconded. The motion carried.

Old Business

None.

New Business

None.

Open Dialogue

Mr. Devany requested discussion surrounding administration funds for the PIPP program. Discussion. No action was taken.



Mr. Reed thanked Mr. Rinebolt for his help and support of the Community Action membership over his time with OPAE and congratulated him on his move to DOE. Mr. Rinebolt stated it has been his privilege to work with the membership, and he is confident that his successor, Mr. Chris Allwain, will be capable of continuing the work in the state.

Mr. Allwain was introduced and welcomed.

Adjourn

Mr. Reed called for a motion to adjourn the meeting at 11:59 a.m. Mr. Diver made a motion. The meeting was adjourned.

End:

Respectfully submitted,

Janice W. Warner, Secretary

Date