



**Ohio Association of Community Action Agencies
Board of Trustees Meeting
June 16, 2017
Sheraton on Capitol Square
Columbus, Ohio 43215**

Members Present: Tom Reed, President; David Brightbill, First Vice-President; Gwen Robinson, Second Vice President; Janice Warner, Secretary; Joshua Anderson; Andrew J. Devany; Deb Gerken; David Shea; Judith Barris; Douglas Bennett; Gary Obloy; Steve Sturgill; Kellie Ailes; Alvin Norris; Bambi Baughn; Jeffrey Diver.

Members Excused: Ruthann House Treasurer; Ken Kempton; Gary Ricer; Rodney Reasonover; Robert 'Bo' Chilton; Malcolm Costa.

Staff Present: Philip E. Cole, Executive Director; Josh Summer, Development Director; Greg Bollenbacher, Fiscal Director; Kathryn A. Clausen, Communications Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager; Jeannette M. Jarrett, Operations and Support Specialist; Naima Ilmi, Policy Intern.

Guests Present: Paul Kudlak, The Junto Company; Jim Mermis, The Junto Company; Larry Price, L. Price, and Associates; Yvonne Craig, Ohio Urban Resource Systems; Van D. Nelson, Executive Director, Trumbull Community Action Program; Randall Hunt, Development Services Agency; Tracy Ballas, Development Services Agency; Megan Meadows, Development Services Agency; Jackie Boehlien, Lorain County Community Action Agency; Melissa Pearce, Community Action of Wayne/Medina; Jai Chabria, Mercury, LLC; Christopher Albanese, Marsy's Law for Ohio.

Mr. Reed called the meeting to order at 10:03 a.m.

Ms. Warner called the roll. A quorum was established.

Mr. Diver motioned to approve the agenda. Mr. Shea seconded. The motion passed.

Ms. Robinson motioned to approve the May 2017 minutes. Mr. Devany seconded. The motion passed.

Finance Report: Ruthann House

Mr. Bollenbacher presented the finance report in Ms. House's absence. The first half dues report remains the same as reported in the month of May. The second half dues invoices will be mailed within the next couple of weeks.

Mr. Bollenbacher reported that due to some challenges regarding the TANF project, those funds will be significantly underspent. Mr. Bollenbacher asked board members to please submit reports before the end of July to ensure reimbursement of agency expenses. He continued by stating all other grants are progressing as expected and are on target to be fully expended. The 2016 audit is



complete with no findings. Mr. Bollenbacher expects to receive the final audit report soon, which will then be presented to the board.

Mr. Devany motioned to accept the finance report. Ms. Robinson seconded. Motion approved.

President’s Report: Tom Reed

Mr. Reed directed the board to the Conflict of Interest Statement in their packets and explained the document is reviewed annually. He asked each member to review, sign, and return the document to Ms. Dunn.

Guest Presentation: Jai Chabria, Mercury, LLC

Mr. Cole introduced Mr. Chabria and invited him to speak to the board. Mr. Chabria is the former Senior Advisor to Governor Kasich and is currently the Managing Director of Mercury, LLC. OACAA is currently contracting with Mercury to develop key media and branding strategies for Community Action to position the network as a “thought leader.” Mr. Chabria stated that by connecting with key stakeholders, business people, current leaders, policy makers, and the next generation of leaders, Community Action would develop strategic partnerships across the state to advance its mission.

Guest Presentation: Christopher Albanese, Marsy’s Law for Ohio

Mr. Cole introduced Mr. Albanese and invited him to speak to the board. Mr. Albanese is a former Executive Assistant at the Ohio House of Representatives and is currently the Political Director at Marsy’s Law for Ohio. Mr. Albanese discussed Marsy’s Law which helps ensure crime victims’ rights are equally enforced across the state. This law will ensure that persons are not “re-victimized by a system pledged to protect them.” The legislation is endorsed by the Ohio Domestic Violence Network, and Mr. Albanese sought endorsement for the legislation from OACAA. He thanked the board for the time to speak and their future support.

Recess

Mr. Reed called for a motion to recess at 10:36 a.m. Mr. Devany motioned; Mr. Brightbill seconded. The motion was approved.

Mr. Reed called the meeting back to order at 11:33 a.m.

Executive Director’s Report

Mr. Cole discussed the contract with Mercury, LLC and the collaboration with Mr. Vance that had developed. He stated he believes the partnership and strategic planning will build a stronger network for Ohio’s Community Action Agencies. Mr. Cole also discussed the presentation of Marsy’s Law. Discussion. The board consensus was the law would make it more difficult to chip away at the rights of victims.

Mr. Reed called for a motion. Mr. Devany motioned to endorse Marsy’s Law. Mr. Norris seconded. The motion passed.

Mr. Cole continued his report providing an update of the HEAP and HWAP transfer; he stated there had been no vocal opposition to the proposal and the administration is in favor of the transfer. Mr. Cole sought input from the board on seeking an extension of the Healthier Buckeye



program in the upcoming State budget. The board agreed an extension would be beneficial. Mr. Cole committed to working aggressively to secure an extension of the grant.

Mr. Cole continued his report by discussing the budget proposal language of Non-Emergency Transport Services, which allows funds to be transferred from ODJFS to the Medicaid Department in the second year of the budget. The language proposed is permissive and not required. Mr. Cole will meet with Ms. Marjorie Yano regarding the language and to discuss the impact on transportation services. Mr. Kudlak stated OACAA would also be a part of the larger stakeholder meetings held throughout 2018.

Mr. Cole reported the Housing Trust Fund proposed fee structure and the lead-based paint provision have been eliminated from the proposed budget and are unlikely to return. He also stated the Ohio Manufactured Home Commission had been eliminated in the proposed budget, and responsibilities moved to the Ohio Department of Commerce. Additionally, no progress has been made on payday lending legislation and is not expected during this cycle.

Mr. Cole continues to work with OPLC Executive Director Janet Hale to provide Certificates for Qualification of Employment (CQEs) for ex-offenders which can be used by participants to help secure employment. He also asked the board to watch for H.B.102, which will be presented by Representative Andrew Brenner and considers equal educational funding for students. A hearing is scheduled the week of June 19th.

Mr. Cole reminded the board that district representative elections would be held during the upcoming conference. He concluded his report by stating the office will be closed on Monday, June 19th to allow the staff to participate 401(k) provider presentations, and will be closed on Monday, July 3rd due to downtown road closings for Red, White, and Boom, which begin on the preceding Friday. Staff will be available by email on July 3rd.

Partnership Report: Joe Devany

Mr. Devany reported the Partnership received a clean audit report for 2016 with a budget of \$1.8 million. He continued by stating the Partnership board will begin teaching members how to properly advocate. The 2017 Partnership Conference will be held in Philadelphia, Pennsylvania August 29 through September 1, 2017. In 2018 the conference will be held in Denver, Colorado, and the 2019 conference will be held in Chicago, Illinois.

Mr. Devany continued by stating the Partnership did not receive the Kellogg Grant for which they applied, though was encouraged to apply in the future after securing national partnerships with additional organizations. He also stated the Poverty Paper is expected to be completed in July.

CAPLAW Report: David Brightbill

Mr. Brightbill provided an update on the conference registrations, and stated the meetings and collaboration with the Partnership continue to go well. He also stated board officer terms end in October and that he will stay on the board though will likely not seek reelection as President.

Legislative Committee Report: David Brightbill

No report.



Public Relations Report: Janice Warner

Ms. Warner deferred the report to Ms. Clausen who reviewed the written report provided to the board. Ms. Clausen discussed the collaboration with Ms. Warner to develop and deliver a new branding training based on the Brand IDEA framework presented at the Branding Summit in April. The training was successfully presented at CACEHR's all-staff meeting in May and will be offered to members going forward.

Ms. Clausen continued by stating the annual report would be released during the summer conference in July. She also updated the board on the Legacy Project status and invited members to the PR/Communications conference in September that will be held in conjunction with the HR/Fiscal conference. Topics will include crisis communications by Hennes Communications, and she and Ms. Denise Harlow will co-present the Brand IDEA framework to the network.

Training and Development Report: Rodney Reasonover

No report.

Exemplary Programs Report: Bambi Baughn

No report.

Membership Committee Report: Gwen Robinson

No report.

Personnel Committee: Joshua Anderson

No report.

Old Business

None.

New Business

None.

Open Dialogue

None.

Adjourn:

Mr. Devany called for a motion to adjourn the meeting at 12:10 p.m. Mr. Anderson seconded. The motion passed, and the meeting adjourned.

Janice W. Warner, Secretary

Date