



Ohio Association of
Community Action Agencies

**Ohio Association of Community Action Agencies
Board of Trustees Meeting
June 17, 2016
Sheraton Hotel
75 E State St,
Columbus, Ohio 43215**

Members Present: Tom Reed, President; David Brightbill, First Vice-President; Ruthann House, Treasurer; Al Norris; Gary Ricer; Deb Gerken; Jeffrey Diver, Steve Sturgill; Robert “Bo” Chilton, David Shea; Ken Kempton; Malcolm Costa; Bambi Baughn; Judith Barris; Kellie Ailes; Rodney Reasonover; Douglas Bennet; Anita Maldonado.

Members Excused: Andrew “Joe” Devany; Gwen Robinson, Second Vice President; Janice Warner, Secretary; Joshua Anderson, Gary Obloy.

Staff Present: Philip E. Cole, Executive Director; Josh Summer, Development Director; Greg Bollenbacher, Fiscal Director; Kathryn Clausen, Communications Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager, Jeannette M. Jarrett; Operations and Support Assistant.

Guests Present: Jackie Boehnlein, Lorain County Community Action Agency; Larry Price, L. Price and Associates; Steve Wilson, Muskingum Economic Opportunity Action Group Inc.;; Mike McGlumphy, Jefferson County Community Action Agency; Paul Kudlak, The Junto Company.

Mr. Reed called the meeting to order at 10:37 a.m.

Ms. Dunn called the roll; a quorum was established.

Mr. Diver motioned to approve the agenda. Mr. Sturgill seconded. The motion passed.

Mr. Shea motioned to approve the minutes. Ms. House seconded. The motion passed.

Finance Report: Ruthann House

Ms. House stated there were no concerns with the financial report and called for a motion to accept and place on file for audit. Mr. Chilton moved to accept the finance report. Ms. Gerken seconded. The motion passed.

President’s Report: Tom Reed

Mr. Reed stated the election of officers will be held during the summer conference in July. Mr. Reed announced the members of the Nominating Committee: Mr. Robert Chilton as Chair, Mr. David Shea, Mr. Alvin Norris, and Ms. Bambi Baughn. Mr. Reed further stated that Mr. Cole will ensure the membership receives notices for those interested in running for an officer position.

Executive Director’s Report: Philip E. Cole

Mr. Cole discussed the dispute with the state regarding the Home Weatherization Assistance Program (HWAP). Information was submitted to the Department of Energy on May 11, 2016 for



review. The response was received on June 15th and stated the first internal meeting will be held next week. Discussion.

Mr. Cole continued with the report discussing the CSBG rule changes that are being proposed by the Development of Services Agency. A public hearing will be held on July 19th. He stated rules are being amended to update offices and divisions.

Mr. Cole also stated the Ohio Legislative Black Caucus conference overlaps the OACAA Annual Summer Conference this year. Mr. Cole requested from the board up to \$10,000 to support their conference. Mr. Reed called for a motion to approve the request of up to \$10,000 to support the Ohio Legislative Black Caucus conference. Mr. David Brightbill motioned. Mr. Shea seconded. The motion passed.

Mr. Cole stated a committee is working with Twenty-First Century Public Health to make healthcare options available to all populations—even with limited funds. He noted the potential opportunity to collaborate with other agencies for this initiative.

Mr. Cole stated he would continue to update the board on the status of the OACAA Strategic Plan during board meetings. He also advised the board to watch for the Ohio Means Jobs RFP in January 2017, which is designed for one-stop servicing. He stated contracts will be extended for current providers and all agencies will have the opportunity to apply; current contracts have been extended until June 2017.

Mr. Cole stated he would send out a document developed by CAPLAW to assist in protocols, policies, and procedures for agencies and boards. He believes this document will help set proper standards and understanding of executive and board functions at agencies. He also discussed working with Ms. Robinson to set up a post-election summit on November 16th with NCAF. Other potential sites include Dallas or California. Mr. Cole concluded his report stating he will attend the CAPLAW conference the week of June 20th. He also thanked IMPACT for the honor of receiving the Ripple of Hope Award.

Partnership Report: Andrew “Joe” Devany

No report.

CAPLAW Report: David Brightbill

Mr. Brightbill reported that he will attend the CAPLAW conference which will be held the week of June 20th in Fort Lauderdale, Florida. Workshops have been added on Fair Labor Standards and thresholds for exempt and non-exempt employees. The conference is on the verge of record breaking attendance.

Legislative Committee Report: David Brightbill

Mr. Brightbill deferred reporting to Mr. Cole. Mr. Cole reported the PAC met earlier this morning and discussed the Unemployment Compensation Bill. Representative Barbara Sears was the sponsor of this bill and has since resigned from her position and is no longer a member of General Assembly. Ms. House expressed concerns regarding the impact of the Ohio Department of Jobs and Family Services Child Care Collaboration funds issue. Mr. Cole stated he is planning to speak with OHS&I Executive Director Barbara Haxton regarding this matter.



Mr. Diver stated he met with the Freedom Caucus legislative group and suggested collaboration because Federal IDA money has been zeroed out. Mr. Diver also revisited the pressure from field representative issues. Discussion. The board also discussed recipients of the Ohio Healthier Buckeye Grant who will receive General Revenue Funds for program initiatives.

Membership Committee Report: Gwen Robinson

No report.

Public Relations Report: Janice Warner

Ms. Warner deferred the report to Ms. Clausen. Ms. Clausen reviewed the written report with the board. She stated nine employees were interviewed at IMPACT Community Action in May for the Legacy Project. She also noted copies of the Annual Report were included in meeting packets. Ms. Clausen continued by reviewing the executive director survey sent to the network which requested information and input from executive directors regarding their first years at the agency. Thirty-four responses were received. Ms. Clausen thanked the membership for their participation. Mr. Reed commented that it was a great survey.

Training and Development Committee Report: Rodney Reasonover

No report

Best Practices Committee Report: Bambi Baughn

Ms. Clausen stated the results of the Exemplary Program Awards are slated to be released the week of June 20th.

Social Enterprise Committee: Robert “Bo” Chilton

No report.

Old Business

None.

New Business

None.

Open Dialogue

None.

Adjourn:

Mr. Reed called for a motion to adjourn the meeting at 11:41 a.m. Mr. Sturgill made a motion. Mr. Bennett seconded. The meeting was adjourned.

End:

Respectfully submitted,

Janice W. Warner, Secretary

Date