



Ohio Association of  
Community Action Agencies

**Ohio Community Action Training Organization  
Board of Trustees Meeting  
October 9, 2015  
Sheraton on Capitol Square  
Columbus, Ohio**

**Members Present:** Tom Reed, President; David Brightbill, First Vice President; Ruthann House, Treasurer; Janice Warner, Secretary; Joshua Anderson, Andrew J. Devany; David Shea; Judith Barris; Ken Kempton; Gary Obloy; Wayne McLaughlin; Anita Maldonado; Steve Sturgill; Alvin Norris; Bambi Baughn; Rodney Reasonover; Gary Ricer; Jeffrey Diver and Robert Chilton

**Members Excused:** Gwen Robinson, Second Vice President; Deb Gerken; Douglas Bennett and Malcolm Costa

**Staff Present:** Philip E. Cole, Executive Director; Josh Summer, Development Director; Greg Bollenbacher, Fiscal Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager

**Guests Present:** Tim Donnellan, CEO CAP of the Greater Dayton Area; Randall Hunt, Deputy Chief, Ohio Development Services Agency, Tracy Ballas, Assistant Deputy Chief, Ohio Development Services Agency, Paul Kudlak and Jim Mermis, The Junto Company; Larry Price, L Price & Associates and David Rinebolt, OPEA.

Mr. Reed called the meeting to order at 10:00 a.m. Mr. Reed announced and welcomed new board members.

Ms. Warner called the roll; a quorum was established.

Ms. House motioned to approve the agenda. Mr. McLaughlin seconded. The motion passed.

Mr. Brightbill motioned to approve the July 2015 minutes. Mr. Ricer seconded. The motion passed.

**Finance Report: Ruthann House**

Ms. House reviewed the financial report with the board and stated the finance committee had no concerns. She noted a positive balance which made for a healthy organization. Ms. House motioned to approve the financial report and place on file for audit. Mr. Devany seconded. The motion passed.

**Development Services Agency Report**

Randy Hunt is awaiting approval of three grants; this will be the first year the grants are in OCEAN. Winter Crisis is coming up quickly, sending out allocations next week.



Within the allocation table there will be a two million dollar reserve. This will enable DSA to move monies around more easily without budget revisions if there is overspending by a few thousand dollars or less. Discussion.

Posts for the Second Asst. Deputy Chief have been posted; this position has been vacant about three years. There is a pool of about 30 candidates. This new position will encompass the environmental & weatherization side. Tracy Ballas will continue to be over HEAP, CSBG, trainers, general functions and planners.

To continue outreach to all agencies, Tracy Ballas will continue calling all Executive directors to introduce herself as well as visiting as many agencies as she can. Discussion.

There was a lengthy discussion on program income and how it is filtered down and to who receives it.

#### **Training and Development: Lorie McClain**

Ms. McClain reviewed the training and development report with the board. She noted the History of the War on Poverty conference currently has forty registrants. Speakers for the RPIC Region V conference are being finalized and will be announced soon. Ms. McClain noted the association is on track to meet all training deliverables for the year.

#### **Program Reports: Josh Summer**

Mr. Summer reviewed the program report with the board which included details of the upcoming RPIC Region V Innovation Conference to be held in Cleveland. The one and a half day conference will discuss social impact investing and financing along with reviewing other successful innovative programs in the Community Action Network. Mr. Summer thanked Mr. Reed for getting tickets for the Cleveland Cavs game on Sunday night for anyone who wanted to come down early. Mr. Summer also discussed the book "Living on \$2.00 a Day" by Kathryn J. Edin and Luke Shaefer.

#### **President's Report: Tom Reed**

**No report.**

#### **Executive Director's Report: Philip E. Cole**

Mr. Cole reported that as of September 30, VirtualCAP is self-supporting. He also stated that he is not entirely comfortable with its financial position. He has begun discussions with the Community Action Partnership for them to consider taking responsibility of VirtualCAP at the end of 2016. Discussions have been favorable.

Jefferson County Community Action Council Board of Trustees and the OACAA Team are scheduled to meet later in the month, though that could change until November. The Team will meet immediately following this meeting to confer and to produce some recommendations for the Jefferson County Board.



**Old Business**

None reported.

**New Business**

None reported

Respectfully submitted,

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Janice W. Warner, Secretary

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Date