



**Ohio Association of  
Community Action Agencies**

**Ohio Community Action Training Organization  
Board of Trustees Meeting  
September 18, 2015  
Sheraton on Capitol Square  
Columbus, Ohio**

**Members Present:** Tom Reed, President; David Brightbill, First Vice President; Gwen Robinson, Second Vice President; Ruthann House, Treasurer; Janice Warner, Secretary; Deb Gerken; Joshua Anderson, Andrew J. Devany; David Shea; Judith Barris; Ken Kempton; Gary Obloy; Wayne McLaughlin; Anita Maldonado; Steve Sturgill; Alvin Norris; Bambi Baughn; Rodney Reasonover; Robert Chilton

**Members Excused:** Douglas Bennet; Gary Ricer; Jeffrey Diver; Malcolm Costa;

**Staff Present:** Philip E. Cole, Executive Director; Josh Summer, Development Director; Kathryn Clausen, Communications Director; Greg Bollenbacher, Fiscal Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager

**Guests Present:** Paul Kudlak, The Junto Company; Tamra Johnson, Ohio Development Services Agency; Larry Price, LPrice & Associates; Mary Pockl, Zeno, Pockl, Lilly and Copeland, A.C.; Mark Birnbrich, ODJFS and Governor's Office of Workforce Transformation; Tonya Calbert, ODJFS and Governor's Office of Workforce Transformation

Mr. Reed called the meeting to order at 10:02 a.m. Mr. Reed announced and welcomed new board members.

Ms. Warner called the roll; a quorum was established.

Ms. House motioned to approve the agenda. Ms. Warner seconded. The motion passed.

Ms. Warner motioned to approve the July 2015 minutes. Mr. Chilton seconded. The motion passed.

**Finance Report: Ruthann House**

Ms. House reviewed the financial report with the board and stated the finance committee had no concerns. She noted a positive balance which made for a healthy organization. Mr. Brightbill motioned to approve the financial report and place on file for audit. Mr. Sturgil seconded. The motion passed.

Ms. House noted the finance committee met earlier in the morning to review the audit. Mary Pockl and Julie Ryan then presented the audit review to the board. Ms. Pockl reviewed the required disclosures with the board. She noted there were no disagreements with management and no difficulties were encountered during the audit. Ms. Pockl also noted good controls in place for the size and structure of the organization and the net asset position increased \$48,000 from the previous year, leaving the organization in a good cash position. Ms. House noted a



motion was made from committee to accept the audit as presented. Mr. Chilton seconded. The motion passed.

Ms. Pockl noted the clearinghouse is currently shutdown and the audit will be transmitted when it is back online. Mr. Reed and Mr. Chilton thanked the staff for their efforts in maintaining good fiscal controls.

### **Development Services Agency Report**

No report.

### **Training and Development: Lorie McClain**

Ms. McClain reviewed the training and development report with the board. She noted the recent completion of the HR/Fiscal conference in which positive feedback was given upon initial review. She also noted the History of the War on Poverty conference currently has forty (40) registrants with sixty (60) spaces available. Speakers for the RPIC Region V conference are being finalized and will be announced soon. Ms. McClain noted the association is on track to meet all training deliverables for the year.

### **Program Reports: Josh Summer**

Mr. Summer reviewed the program report with the board which included details of the upcoming social enterprise conference, in partnership with Ohio CDC Association, to build capacity of the network. Surveys sent to the networks returned with 73% of organizations reporting currently operating at least one venture. The one-day training will be held in Columbus in December and is open to anyone in the OACAA/OCATO or OCDCA networks. Participants will be divided into two groups: 1) those who operate or are interested in operating a social enterprise program, and 2) those who would like to know more about social enterprise in general. Mr. Summer also discussed the upcoming RPIC Region V Innovation Conference to be held in Cleveland. The one and a half day conference will discuss social impact investing and financing along with reviewing other successful innovative programs in the Community Action Network. Mr. Summer also discussed the upcoming self-sufficiency calculator update, which will be released in late 2015, and the State of Poverty 2015 report, which will be released in early 2016.

### **ODJFS/Ohio Means Jobs Presentation: Mark Birnbrich and Tonya Calbert**

Mr. Birnbrich and Ms. Calbert presented the Ohio Means Jobs (OMJ) website to the board. The OMJ division works with unemployment and SNAP to maintain benefits and is also working with BWC and child support enforcement for participants to complete specific activities. The site is available for both job seekers and employers to locate and advertise jobs throughout the state, included 209 in-demand occupations which account for 85% of WIA funded job training. Over 7.8 million job searches were completed on OMJ in the past month. Mr. Birnbrich noted a seven minute video is available on the website to gain insight on the OMJ website and department, including what is available for students, job seekers, employers, and more. Mr. Devany suggested requesting a presentation from OMJ at the upcoming Winter Legislative Conference.

### **President's Report: Tom Reed**

No report.



**Executive Director's Report: Philip E. Cole**

No report.

**Old Business**

None.

**New Business**

Mr. Cole discussed the contract for the upcoming Winter Legislative Conference. The board was in favor of the location. No action necessary. Mr. Cole also discussed the location of the 2016 summer conference. The board tabled the discussion and asked the training and development committee to weigh options and decide on the location.

Mr. Brightbill motioned to adjourn the meeting at 11:18 a.m. Mr. Anderson seconded. The motion passed and the meeting was adjourned.

**End:**

Respectfully submitted,

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Janice W. Warner, Secretary

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Date