



Ohio Association of
Community Action Agencies

**Ohio Community Action Training Organization
Board of Trustees Meeting
May 20, 2016
Quest Center
8405 Pulsar Place
Columbus, Ohio**

Members Present: Tom Reed, President; David Brightbill, First Vice President; Gwen Robinson, Second Vice President; Ruthann House, Treasurer; Janice Warner, Secretary; Andrew J. Devaney; David Shea; Judith Barris; Ken Kempton; Steve Sturgill; Anita Maldonado; Bambi Baughn; Jeffrey Diver; Robert 'Bo' Chilton.

Members Excused: Joshua Anderson; Deb Gerken; Douglas Bennett; Gary Obloy; Gary Ricer; Kellie Ailes; Al Norris; Rodney Reasonover; Malcolm Costa.

Staff Present: Philip E. Cole, Executive Director; Josh Summer, Development Director; Greg Bollenbacher, Fiscal Director; Kathryn Clausen, Communications Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager, Jeannette M. Jarrett; Operations and Support Assistant.

Guests Present: D.R. Gossett, Ironton-Lawrence Community Action Organization; Paul Kudlak, The Junto Company; Jim Mermis, The Junto Company; Larry Price, LPrice and Associates; Dave Rinebolt, Ohio Partners for Affordable Energy; Chris Allwain, Ohio Partners for Affordable Energy; Keith Pitts CAC of Pike County; Randall Hunt, Office of Community Assistance; Megan Meadows, Office of Community Assistance; Tracy Ballas, Office of Community Assistance.

Mr. Reed called the meeting to order at 9:59 a.m. Mr. Reed asked for a moment of reflection.

Ms. Warner called the roll; a quorum was established.

Ms. Robinson motioned to approve the agenda. Mr. Devaney seconded. The motion passed.

Mr. Shea moved to approve the April 2016 board meeting minutes. Mr. Chilton seconded. The motion passed.

Finance Report: Ruthann House

Ms. House reviewed the financial report and stated no concerns. Ms. House recommended the financials be placed on file for audit. Mr. Brightbill motioned to approve the financial report. Mr. Devaney seconded. The motion passed.



Development Services Agency Report: Randall Hunt

Mr. Hunt announced the retirement of Interim Chief Karen Fabiano. Ms. Fabiano accepted a position with the Appalachian Regional Commission in Washington D.C. Mr. Mike Hiler was appointed Interim Chief and Mr. Matt Lamacha appointed as Interim Deputy Chief, effective immediately.

Mr. Hunt provided an update on the Summer Crisis Program. A proposal was submitted to leadership with a \$5 million increase, doubling the program from last year. Program guidelines will remain the same as last year, qualifying income eligible persons over the age of sixty and persons with a documented medical condition. The distribution of air conditioners and fans will be at the discretion of each agency. The proposal includes an increase of the maximum benefit amount of \$300 for regulated utilities, up from \$200 last year, and a maximum of \$550 for unregulated customers, an increase from \$300. Ms. Robinson asked if there would be any increase on administrative dollars. Mr. Hunt stated there will not be an increase and the money is limited to the crisis fund for direct benefit.

Mr. Hunt updated the board on the agency visits planned across the state. He stated Mr. Hiler will now be wrapped into those visits. All feedback collected from the visits will be aggregated to help DSA provide the best services to the membership.

Mr. Hunt continued with an update for the USF and PIPP program by stating usage has decreased for the first time since 2010 and enrollment declined from 454,000 participants to 373,000. He stated recent mild winters may have been a contributing factor though the department is monitoring trends.

Mr. Hunt stated the department is now monitoring CSBG for organizational standards, which began with a pilot monitoring in Pickaway County. PICCA fully met the standards and the process allowed monitors to increase consistency. Mr. Chilton inquired about the protocol for unmet compliances. Ms. Meadows stated the completed monitoring tool will be left with each agency following the monitoring visits which will be followed up with a letter. Agencies will have 30 days to correct noncompliance issues or form a technical assistance plan. Mr. Brightbill made note that the purpose of the Standards are not supposed to be punitive but are to assist agencies in achieving excellence. Mr. Hunt agreed with Mr. Brightbill's statement.

Mr. Hunt ended his report by stating the weatherization services *All Providers* meeting will be held in June. Mr. Diver praised DSA for their efforts to help monitoring procedures be consistent. Mr. Hunt stated if concerns continue for agencies that directors should contact Ms. Meadows, who will be overseeing the process and who will address concerns.

Mr. Shea inquired about EPP contracts for the upcoming program which begins July 1, 2016. Mr. Hunt and Ms. Meadows stated the allocation table and contracts will be released in the coming weeks.



Training and Development Reports: Lorie McClain and Josh Summer

Ms. McClain reviewed the training report and reminded the board the early bird deadline for summer conference ends on May 27, 2016. The conference will be held July 13-15 in Huron, Ohio. Ms. House thanked Ms. McClain for compiling the board track.

Mr. Summer reported on a potential partnership with the Pathways to Excellence Network, who expressed an interest in working with OACAA to plan two-day training in the month of August. He also provided an update regarding ROMA Next Generation. Mr. Summer stated the next comment period will begin in June or July. NASCSP recently released a document called ROMA Next Generation Mythbuster. He reminded the board the ROMA Next Gen program focuses on IS reporting and should not affect other areas.

Mr. Summer closed his report with an update on the TANF grant. To date, 44 proposals have been received, and 28 have been approved. An invoice format was recently sent to the network with instructions on submission to access funds. He reminded agencies who have current contracts approved that the program will end June 30, 2016. For projects not completed at that time, work must halt until a new executive order is obtained from the Governors' Office and new P.O. from ODJFS is received. When received, agencies can resume or begin work on the contracts which will be funded through June 2017. Mr. Summer thanked the membership for their patience.

President's Report: Tom Reed

No report.

Executive Director's Report: Philip E. Cole

Mr. Cole discussed the date for the next board meeting. The board agreed to hold the next meeting on June 17, 2016. Mr. Cole also reported to the board a request from Twenty First Century Healthcare to participate on a committee to make recommendations regarding healthcare issues and bringing access to low-income communities. Discussion.

Mr. Cole closed his report stating he recently attended meetings in Scioto County regarding breaking down silos and spoke at a partnership luncheon in Ashtabula. He also stated the State of Poverty in Ohio Report was released last month. Each agency should have received a copy of the report in the mail.

Old Business

None.

New Business

None

Open Dialogue

Ms. Robinson inquired about a leadership track at the summer conference. Mr. Reed stated that the committee had reviewed the tracks, and decided not to include a leadership track at this conference.



Adjourn

Mr. Diver motioned to adjourn the meeting at 10:34 a.m. Mr. Chilton seconded. The motion passed and the meeting was adjourned.

End:

Respectfully submitted,

Janice W. Warner, Secretary

Date