

**Ohio Community Action Training Organization  
Board of Trustees Meeting  
July 20, 2012  
Sheraton Columbus at Capital Square  
Columbus, Ohio**

**Members Present:** Gwen Robinson, President; David Brightbill, First Vice President; Robert Chilton, Second Vice President; Janice Warner, Secretary; Joe Devany; Robert Hamilton; David Shea; James Powell; Al Norris; Tim Donnellan; Wayne McLaughlin; Deb Gerken; Bambi Baughn; Ken Kempton; Rodney Reasonover

**Members Excused:** Ruthann House, Treasurer; Tom Reed; Charles Chipps; Gary Ricer; Gary Obloy; Cheryl Thiessen; Jacqueline Middleton;

**Staff Present:** Philip E. Cole, Executive Director; Josh Summer, Development Director; Colleen Stoker, Communications Director; Greg Bollenbacher, Fiscal Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager

**Guests Present:** Jim Mermis of the Junto Company

Ms. Robinson called the meeting to order and acknowledged the previously established quorum.

Ms. Warner motioned to approve the agenda. Mr. Kempton seconded. The agenda was approved. Mr. Hamilton motioned to approve the minutes, Mr. Kempton seconded, the minutes were approved.

**Program Report: Josh Summer**

Mr. Summer reported that five agencies completed the Pathways to Excellence training, which is an intensive nine-month to one-year training program that brings the agencies closer to the Standards of Excellence. He also said that we are looking for a third party evaluator for the veterans program so that we will be able to prove how we helped veterans, and that this will help make a stronger case to apply for additional funding in the future. Mr. Summer also reported that we are applying for federal T/TA funding. It will focus on national rather than state issues, in particular the next generation of ROMA.

**President's Report: Gwen Robinson**

Nothing to report

**Executive Director's Report: Phil Cole**

Mr. Cole said that we needed approval of the hotel contract for the Winter Conference. Mr. Brightbill motioned to approve the hotel contract. Mr. Norris seconded. The motion passed.

**Old Business**

No old business

**New Business**

No new business

Mr. Brightbill motioned to adjourn. Mr. Hamilton seconded. The motion passed

Respectfully submitted,

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Janice W. Warner, Secretary

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Date