Ohio Association of Community Action Agencies

# Ohio Community Action Training Organization
## Board of Trustees Meeting
### November 21, 2014
### Doubletree by Hilton
### Worthington, Ohio

**Members Present:** Tom Reed, President; David Brightbill, First President, Ruthann House, Treasurer; Janice Warner, Secretary; David Shea; Wayne McLaughlin; Judith Barris; Josh Anderson; Bambi Baughn; Steve Sturgill; Ken Kempton; Deb Gerken; Tim Donnellan; Bo Chilton; Joe Devany; Alvin Norris; Malcolm Costa; Cheryl Thiessen

**Members Excused:** Robert Hamilton; Gary Ricer; Rodney Reasonover; Gwen Robinson, Second Vice President

**Staff Present:** Philip E. Cole, Executive Director; Josh Summer, Development Director; Kathryn Clausen, Communications Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager.

**Guests Present:** Jim Mermis, The Junto Company; Paul Kudlak, The Junto Company; Melissa Stanford, Ohio Development Services Agency; Sharon Smith, Ohio Development Services Agency

Mr. Reed called the meeting to order at 12:12 a.m. and acknowledged a quorum.

Ms. Warner motioned to approve the agenda as presented. Mr. Shea seconded. The motion passed.

Ms. Thiessen motioned to approve the October 2014 minutes. Mr. Brightbill seconded. The motion passed.

### Finance Report: Ruthann House
Ms. House reviewed the financial report with the board and stated there were no concerns. Mr. House moved to approve the financial report and place on file for audit. Mr. Brightbill seconded. The motion passed.

### Program Reports: Josh Summer
Mr. Summer reported to the board the grant submission to Fund for Shared Insight was not awarded. The organization only reported the top five common reasons for not being selected instead of individual organization feedback. The grant was highly competitive. Mr. Summer also provided an update on the State of Poverty report. It is expected to be released in late January.

Mr. Summer requested approval to submit an annual application to Development Services Agency for T&TA. The submission will request $957,218 for program operations and administrative support. Ms. House motioned to approve the submission of the grant. Mr. Obloy seconded. The motion passed.

**Training and Development:**
No report.

**Executive Director's Report: Philip Cole**
No report.

**Old Business**
No old business

**New Business**
No new business

Mr. Devany moved to adjourn the meeting at 12:17 PM. Mr. Shea seconded. The motion passed and the meeting was adjourned.

**End:**
Respectfully submitted,


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Janice W. Warner, Secretary          Date