



**Ohio Community Action Training Organization  
Board of Trustees Meeting  
Sheraton on Capitol Square  
June 15, 2018  
Columbus, Ohio 43215**

**Members Present:** Tom Reed, President; David Brightbill, First Vice President; Josh Anderson; Andrew J. Devany; Deb Gerken; Judith Barris; Douglas Bennett; Gary Ricer; Kellie Ailes; Al Norris; Bambi Baughn; Jeffery Diver, Rodney Reasonover; Cheryl Grice.

**Members Excused:** Gwen Robinson, Second Vice President; Ruthann House, Treasurer; Janice Warner, Secretary; David Shea; Ken Kempton; Gary Obloy; Steve Sturgill; Andrew Binegar; Sheila Triplett.

**Staff Present:** Philip E. Cole, Executive Director; Josh Summer, Development Director; Greg Bollenbacher, Fiscal Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager; Jeannette M. Jarrett, Operations and Support Specialist.

**Guests Present:** Jim Mermis, The Junto Company; Paul Kudlak, The Junto Company; Megan Meadows, Office of Community Assistance; Randall Hunt, Office of Community Assistance; Malcolm Costa, Akron-Summit Community Action Agency; Van Nelson, Trumbull Community Action Program; Larry Price, L. Price and Associates.

Mr. Reed called the meeting to order at 10:00 a.m. Ms. Dunn called the role.

Mr. Reasonover motioned to approve the agenda. Mr. Devany seconded. The motion passed.

Mr. Reasonover motioned to approve the May 18, 2018 minutes. Mr. Devany seconded. The motion passed.

**Finance Report: Ruthann House**

Mr. Bollenbacher presented the financial reports and noted OIC had been removed from the membership roster. No changes had been made in the dues summary since the previous report. He also said the agency wide audit report would be received in July, and stated all accounts were in good standing and where they were projected. Mr. Bollenbacher reported on the bi-annual program audit which was completed the previous month. No issues were found and the audit was closed.

Mr. Diver motioned to accept the finance report. Mr. Brightbill seconded. The motion passed.

**Development Services Agency Report: Randall Hunt**

Mr. Hunt reported on staffing changes in OCA. Ms. Ballas accepted a position with the Office of Community Development to oversee the Homeless Program. Her previous position, Assistant Deputy Chief, was changed to Energy Assistance Manager. That position will supervise field monitors and call center section supervisors, will write state plans, and maintain performance measures as required by the Department of Health and Human Services.



Mr. Hunt reported he received positive feedback regarding the energy assistance training facilities and sessions. He also stated the on-line portal was still being perfected and asked the board to encourage those who attended the sessions to continue to test the system and to report any concerns or issues that arise. Mr. Hunt also asked that each agency sign-up for a two-hour phone conversation with their field monitors to make sure processes are running smoothly.

Mr. Hunt and board members discussed concerns regarding the portal and the July 1 implementation date. Ms. Meadows explained the process of reviewing trends from the previous five years to assess the operating process and client needs. She stated that based on those findings, agencies would receive a 3 to 40 percent increase in operating funding and that the allocation distribution went from \$21 million to \$27 million. Ms. Meadows also reported that paper applications were not being discontinued and would be available to agencies and clients who request them. Post cards and paper applications will be distributed after July 1.

Ms. Meadows announced the HWAP Policy Advisory meeting would be held on July 11th. She also reported that both the HWAP and EPP grants are online and applications are due June 25th. Mr. Hunt ended his report by announcing Section Chief Mike Hiler was retiring effective August 31st.

#### **Program Reports: Lorie McClain and Josh Summer**

Ms. McClain reported 117 people were registered for the OACAA summer conference and reminded the board the early bird registration ends June 25th. Ms. McClain also reported the Dayton Dragons baseball tickets were sold out. She concluded her report stating a poverty simulation for Har-Ca-Tus would take place on June 28th.

Mr. Summer reported OACAA had responded to the letter regarding the OCA 2017 grant compliance review and had submitted the action plan to address the concerns. He also reported the 21<sup>st</sup> Century Community Action Project meeting was a success and the focus will be to continue addressing solutions to end poverty. The next meeting would be scheduled during summer conference. Mr. Summer also reported the John Glenn Leadership Training would be held June 26th. He asked those interested in attending to contact him before June 25th.

Mr. Summer concluded his report answering questions regarding ROMA certification and stated that those who participated in the October 2017 ROMA Standard 4.3 training are certified.

#### **President's Report: Tom Reed**

No report.

#### **Executive Director's Report: Philip E. Cole**

Mr. Cole reported Mr. Ryan Smith had been elected as the new Ohio Speaker of the House. He also stated he is hopeful the Senate will vote on the Payday lending bill on June 27th; the bill had already passed in the House. Mr. Kudlak stated the bill is scheduled for review by the Senate on Tuesday and believed it would pass.

Mr. Cole reported Mr. David Bradley had submitted a 10 year CSBG reauthorization bill separate from the Community Action Opioid Response bill which would be voted on June 25th. Mr. Cole



asked board members if they would support building a more frequent presence for Community Action Agencies and CSBG in Congressional offices. Mr. Cole also stated he would like to hold a reception for the Ohio Congressional Delegation in D.C. as part of this effort to create a presence. He stated one of CSBG's most solid supporters is Congressman Steve Stivers. Mr. Cole reported the reception effort would take about 18 months to develop. There was unanimous support from the board to move forward on the initiative.

Mr. Cole continued his report discussing that a broker considering Non-Emergency Medical Transportation would like to partner with OACAA on pilot projects.

Mr. Cole stated OACAA will attend a meeting in July with Heartland Bank regarding investment opportunities for the Association's unrestricted funds. Mr. Cole stated he would provide an updates to the board. He concluded his report by requesting the board consider an electronic board meeting for July. The board agreed.

**Old Business:**

None.

**New Business:**

None.

**Open Dialogue:**

None.

**Adjourn:**

Mr. Reed asked for a motion to adjourn the OCATO meeting. Mr. Diver motioned to a adjourn the meeting at 11:01 p.m. Mr. Brightbill seconded. The meeting was adjourned.

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Janice W. Warner, Secretary

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Date