



**Ohio Association of Community Action Agencies  
Board of Trustees Meeting  
September 21, 2018  
Sheraton on Capitol Square  
Columbus, Ohio 43215**

**Members Present:** Janice Warner, President; David Brightbill, First Vice-President; Melissa Pearce, Second Vice-President; Julia Wise, Secretary; Andrew J. Devany; Deb Gerken; David Shea; Judith Barris; Douglas Bennett; Ken Kempton; Steve Sturgill; Kellie Ailes; Andrew Binegar; Alvin Norris; Bambi Baughn; Jeffery Diver; Cheryl Grice; Sheila Triplett.

**Members Excused:** Ruthann House, Treasurer; Josh Anderson; Gary Obloy; Gary Ricer; Rodney Reasonover.

**Staff Present:** Philip E. Cole, Executive Director; Josh Summer, Development Director; Greg Bollenbacher, Fiscal Director; Kathryn Clausen, Communications Director; Lorie McClain, Program Manager Specialist; Charles Shih, Intern.

**Guests Present:** Tom Reed, Gallia-Meigs CAA; Jim Mermis, The Junto Company; Paul Kudlak, The Junto Company; Larry Price, L. Price, and Associates.

Ms. Warner called the meeting to order at 12:31 p.m. A quorum was established.

Ms. Warner asked for a motion to approve the agenda. Mr. Brightbill motioned. Mr. Diver seconded. The motion passed.

Ms. Warner asked for a motion to approve the July 2018 minutes. Mr. Devany motioned. Mr. Diver seconded. The motion passed.

**Finance Report: Ruthann House**

Mr. Bollenbacher reviewed the financial report and called for questions. Hearing none, Ms. Warner asked for a motion to approve the financial report as presented. Mr. Devany motioned. Mr. Sturgill seconded. The motion passed.

Ms. Warner asked for a motion to approve the audit report as presented. Mr. Devany. Mr. Sturgill seconded. The motion passed.

**President's Report: Janice Warner**

No report.

**Executive Director's Report**

No report.

**Partnership Report: Joe Devany**

Mr. Devany reported on the Partnership elections. Mr. Devany, Mr. Dalitso Sulamoyo, and Mr. Peter Kilde, all of Region V were re-elected. He also reported the 2019 Partnership Training Conference



would be held in New Orleans, LA. The annual conference would be held in Chicago, IL in August 2019, and the 2020 conference will be held in Seattle, WA. Mr. Devany stated he would keep the board informed on the progress of the proposal regarding housing and weatherization development projects being implemented by the Partnership.

**CAPLAW Report: David Brightbill**

Mr. Brightbill reported the CAPLAW board meeting would be held during October. The annual conference will be held June 19-21, 2019 in Charlotte, NC.

**NCAF Report**

Ms. Warner announced the NCAF meeting would be held on October 1st in St. Petersburg, FL and she would present a report at the November meeting. Ms. Warner asked the board to support and attend the upcoming Post-Election Summit being held in Columbus, Ohio on November 9th, 2018. She concluded by thanking everyone for supporting her bid to become the board president.

**Legislative Committee Report: David Brightbill**

No report.

**Public Relations Report: Janice Warner**

Ms. Clausen introduced Mr. Charles Shih. Mr. Shih is completing an internship with the Association through May 2019. Ms. Clausen reviewed the written report provided in the board packets and discussed the progress of the annual report and the Legacy Project. She also announced she would attend the October 12, 2018, Engagement Fair hosted by Sherrod Brown in Cleveland.

**Training and Development Report: Rodney Reasonover**

No report.

**Membership Committee Report: Gwen Robinson**

The Board President requested Ms. Pearce chair the membership committee. She accepted.

**Old Business**

None.

**New Business**

None.

**Open Dialogue**

Mr. Shea announced his term as Weatherization Policy Advisory Council alternate had expired. He expressed an interest to continue serving in the position. Mr. Brightbill moved that Mr. Shea remains the alternate. Mr. Sturgill seconded. The motion passed.

**Adjourn:**

Mr. Diver motioned to adjourn the meeting. Mr. Shea seconded. The meeting was adjourned at 12:40 p.m.

\_\_\_\_\_  
Julia Wise, Secretary

\_\_\_\_\_  
Date

Initials \_\_\_\_\_