



**Ohio Association of Community Action Agencies
Board of Trustees Meeting
October 19, 2018
Sheraton on Capitol Square
Columbus, Ohio 43215**

Members Present: Janice Warner, President; Melissa Pearce, Second Vice President; Ruthann House, Treasurer; Julia Wise, Secretary; Andrew J. Devany; Deb Gerken; Judith Barris; Ken Kempton; Gary Ricer; Steve Sturgill; Kellie Ailes; Alvin Norris; Bambi Baughn; Jeffery Diver; Shiela Triplett.

Members Excused: David Brightbill, First Vice President; Joshua Anderson; David Shea; Douglas Bennett; Andrew Binegar; Rodney Reasonover; Cheryl Grice.

Staff Present: Philip E. Cole, Executive Director; Josh Summer, Development Director; Greg Bollenbacher, Fiscal Director; Kathryn Clausen, Communications Director; Lorie McClain, Program Specialist; Neva Dunn, Office Manager; Jeannette M. Jarrett, Operations and Support Specialist; Charles Shih; Intern.

Guests Present: Paul Kudlak, The Junto Company; Jim Mermis, The Junto Company; Larry Price, Price, and Associates; Bill Triplett.

Ms. Warner called the meeting to order at 11:01 a.m. A quorum was established.

Mr. Ricer motioned to approve the agenda. Ms. House seconded. The motion passed.

Ms. Triplet motioned to approve the September 2018 minutes. Ms. Pearce seconded. The motion passed.

Finance Report

Ms. House reviewed the financial reports recommended approval. Mr. Diver motioned to approve the financial report as presented. Mr. Devany seconded. The motion passed.

President's Report

No report.

Executive Director's Report

Mr. Cole reviewed the written report with the board. He stated he attended District One and Three's meetings, and that Mr. Summer attended District Five's meeting along with OCA representatives. Members expressed concerns regarding data collection systems. Mr. Cole stated those concerns would be addressed with the next Administration.

Mr. Cole discussed the need for agencies to continue working to develop relationships with members of Congress to share the message of Community Action. Discussion.



Mr. Cole discussed a loan fund proposal with the board, and he shared insights from Ms. Evans of CAPLAW. Mr. Cole suggested the fund be available to member agencies from non-federal unrestricted dollars to provide a low-interest loan approved by a committee of non-CAA members. The board expressed support to continue developing this proposal.

Mr. Cole stated he had received a template from Heartland Bank to assist in the development of an organizational investment policy. Ms. Evans from CAPLAW is also sending a sample for review. The Finance Committee will propose a policy once developed. Mr. Cole announced that he had been asked to serve as keynote speaker at the Akron Community Legal Aide next month. The conference theme will be “The Poverty Toolkit.”

Mr. Cole concluded urging board members to register and attend the upcoming Post-Election Summit in Columbus. The summit is being hosted by the Association in partnership with NCAF, who will also webcast the event.

Partnership Report

No report.

CAPLAW Report

No report.

NCAF Report

Ms. Warner reported concerns with the lack of support from some agencies. She also discussed the upcoming conference and breakout sessions. She stated NCAF is developing a webinar series for 2019 and looking for ideas from the network. Ms. Warner discussed engaging emerging leaders with the NCAF board.

Legislative Committee Report

No report.

Public Relations Report

Ms. Clausen stated the annual report was slated to be released the following week. She also discussed the recent PR Group Conference call. Ms. Clausen provided members of the group a template that could be customized for agencies to help collect customer stories. The form was also made into an electronic format to collect stories online. Ms. Clausen discussed upcoming communications campaigns included 88 Counties Who Care, The Community Action Promise campaign, and a photo contest.

Ms. Clausen concluded her report stating she would be working with the Partnership to support their communications while the organization goes through a departmental transition.

Training and Development Report

No report.



Membership Committee Report

Ms. Pearce stated the Exemplary Programs Nominations had been opened and were available on the Association’s website. She also stated the committee would be working on the development of the Best Practices program in the future.

Old Business

None.

New Business

None.

Open Dialogue

None.

Adjourn:

Ms. Warner motioned to adjourn the meeting. Mr. Sturgill seconded. The motion passed and the meeting adjourned at 12:56 p.m.

Julia Wise, Secretary

Date