



**Ohio Community Action
Training Organization**

Growing organizations one result at a time

**Ohio Community Action Training Organization
Board of Trustees Meeting
Sheraton on Capitol Square
October 19, 2018
Columbus, Ohio 43215**

Members Present: Janice Warner, President; Melissa Pearce, Second Vice President; Ruthann House, Treasurer; Julia Wise, Secretary; Andrew J. Devany; Deb Gerken; Judith Barris; Ken Kempton; Gary Ricer; Steve Sturgill; Kellie Ailes; Alvin Norris; Bambi Baughn; Jeffery Diver; Shiela Triplett.

Members Excused: David Brightbill, First Vice President; Joshua Anderson; David Shea; Douglas Bennett; Andrew Binegar; Rodney Reasonover; Cheryl Grice.

Staff Present: Philip E. Cole, Executive Director; Josh Summer, Development Director; Greg Bollenbacher, Fiscal Director; Kathryn Clausen, Communications Director; Lorie McClain, Program Specialist; Neva Dunn, Office Manager; Jeannette M. Jarrett, Operations and Support Specialist; Charles Shih; Intern.

Guests Present: Paul Kudlak, The Junto Company; Jim Mermis, The Junto Company; Megan Meadows, Office of Community Assistance; Randall Hunt, Office of Community Assistance; Larry Price, Price, and Associates; Bill Triplett.

Ms. Warner called the meeting to order at 10:00 a.m. Ms. Wise called the role. A quorum was established.

Ms. Triplett motioned to approve the agenda. Mr. Diver seconded. The motion passed.

Mr. Devany motioned to approve the September 2018 minutes. Ms. Gerken seconded. The motion passed.

Finance Report

Ms. House reviewed the Heartland investment proposal with the board. The Finance Committee motioned to invest \$200,000 in the proposed funds. Ms. Gerken seconded. The motion passed.

Ms. House stated the Finance Committee motioned to allow the Association to enter into a five-year lease with the property at 140 E. Town St., Columbus. Mr. Devany seconded the motion. All were in favor. The motion passed.

Ms. House reviewed the financial reports with the board and stated the Association remains in good financial standing. Mr. Diver motioned to accept the reports. Mr. Devany seconded. The motion passed.



Development Services Agency Report

Mr. Hunt announced the hiring of Randy Kolattukudy as DSA Energy Assistance Program Manager beginning November 2018. Mr. Hunt also updated the board with the figures from the 2018 Summer Crisis Program, which ended in August. He stated the Winter Crisis Program would begin on November 1, 2018, and that applications had already been received with many being submitted through the online portal. Mr. Hunt also stated the Public Advisory Board had met and reviewed the proposal which would be submitted at the end of October.

Ms. Meadows updated the board on the Rate Case which had been filed with PUCO. She thoroughly explained the process of rate increases and reported allocation amounts would be made available between November 2018 and January 2019. Ms. Meadows continued her report by saying the department is working to develop the state CSBG plan, which is due to HHS in September 2019. DSA is seeking feedback from agencies and thanked those present for their participation.

Ms. Meadows stated the annual federal report would be submitted in January 2019 in the newly required format. She also thanked the board for their participation in the review of Organizational Standards. She stated an online survey was available to seek feedback for the HWAP and EPP state plan. The plan is due April 2019. Ms. Meadows concluded her report stating the Energy Loan Fund application would be available by the end of the year.

Executive Director's Report

No report.

Program Reports

Ms. McClain reviewed the written training report with the board including upcoming events and completed trainings for 2018.

Ms. Summer reported the Association had submitted the 3-year RPIC proposal to the Minnesota association earlier in the month and is awaiting final approval. He also met with OCA to discuss the CSBG T/TA grant for next year, which will focus on ROMA, CSBG, and Organizational Standards. He will review the final plan and seek approval from the board at the next meeting.

Mr. Summer updated the board on the 21st Century Communication Action project with Cause Impact. He also stated the fundraising training held earlier in October was a success and well received by those in attendance. Mr. Summer also updated the board on the John Glenn Leadership training series which was concluded, the State of Poverty report which had received proposals for new vendors, and research into a database solution for the Association.

President's Report

No report.

Executive Director's Report

Mr. Cole reminded board members to register for the Post-Election Summit.



Old Business:

None.

New Business:

None.

Open Dialogue:

None.

Adjourn:

Ms. Warner motioned to adjourn the OACAA meeting at 10:46 a.m. Mr. Ricer seconded.

Julia Wise, Secretary

Date