



Assistant Teacher, Part Time

We have positions with our **Buckeye Lake and Utica** Head Start/Early Head Start Centers. Please specify location when applying. This part time (28 hours) position is responsible to assist the classroom teacher in providing a successful, safe, and supervised educational setting for the children while they are in the Head Start environment (classroom, outdoor play area, and field trips). To assist the classroom teacher in promoting the social, emotional, physical and cognitive development of Head Start children. To provide frequent contact with the families of the Head Start children in the classroom and at home. To assist the classroom teacher with keeping accurate written notes to help develop individualized goals for the children, provide on-going assessment and successful transition into Kindergarten.

The successful candidate must have a CDA and/or Associate's Degree or pursuing a degree in Early Childhood Education or related field. Preference will be given to applicants with Pre-K certification or licensure. Applicant must have a valid Ohio Driver's License, proof of auto insurance, and a clean driving record for work related driving. Must be able to sign a non-conviction statement, complete a background check and a pre-employment physical and drug screen. Salary range: \$9.66 - \$12.85 per hour depending upon degree and license.

LEADS, Inc. offers medical, dental, vision insurance benefits, a 403(b) retirement plan, Life and AD&D insurance, and generous time off benefits to full time employees. To apply for the above position, please send a résumé and cover letter to LEADS Inc., ATTN: Human Resource Director, 159 Wilson Street, Newark, OH 43055, via email at leadshr@leadscaa.org or by fax at (740) 345-9549. LEADS, Inc. is an Equal Opportunity Employer.

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