



Ohio Development Services Agency  
Community Services Block Grant Training Agenda (DRAFT)  
September 12<sup>th</sup> - 13<sup>th</sup>, 2019

September 12, 2019

9:00am	Registration	
10:00am	Welcome	Matt McClellan
10:15am	ROMA	Josh Summer
10:45am	<b>Break</b>	
11:00am	Break Out Session 1- Organizational Standards Category 5	
	Break Out Session 2- Organizational Standards Category 8	
12:00pm	<b>Lunch</b>	
1:30pm	Break Out Session 3- Community Needs Assessment	
	Break Out Session 4- Strategic Planning	
2:45pm	Break Out Session 1- Organizational Standards Category 5	
	Break Out Session 2- Organizational Standards Category 8	
4:00pm	Break Out Session 3- Community Needs Assessment	
	Break Out Session 4- Strategic Planning	
5:00pm	Networking Event	Sponsored by OURS

September 13, 2019

9:00am	Welcome	Megan Meadows
9:15am	2020 Monitoring Process	Toski Flemister
9:45am	2020-2021 CSBG Grant	Megan Meadows & Toski Flemister
11:00am	Questions	

Marriott Columbus University Area  
3100 Olentangy River Rd., Columbus, OH 43202.

## **Breakout Session Options:**

**Breakout Session 1-Organizational Standards Category 5:** This workshop will provide information on how to increase board participation, how to maintain board compliance (Triparte board structure) as well as tips on how to meet and maintain compliance of Category 5 of the CSBG Organizational Standards.

Presenters: Ruthann House, Executive Director, Great Lakes Community Action Partnership  
Carrie Dotson, Executive Director, Lifeline, Inc.  
David Shea, Executive Director, Community Action Council of Portage County

**Breakout Session 2-Organizational Standards Category 8:** This workshop will include tips on what documents to provide during the CSBG Organizational Standards monitoring and auditing process, the importance of making sure that the board is informed of fiscal matters and maintaining board approval documentation.

Presenter: Terry Edwards, Senior External Auditor, Ohio Development Services Agency

**Breakout Session 3-Community Needs Assessment:** This workshop will provide tips on how to collect data, how to conduct customer surveys and the best way to analyze the data and create a quality community needs assessment.

Presenters: Robin Walton, Compliance Coordinator, IMPACT Community Action  
Jackie Fox, Executive Director, West Ohio Community Action Partnership

**Breakout Session 4-Strategic Planning:** This workshop will provide tips on setting priorities, how best to utilize agency resources including staff time, strengthening operations, ensuring that employees and stakeholders are working toward common goals, and assessing and adjusting the organization's direction.

Presenters: Julia Wise, Executive Director, Highland County community Action Organization  
Jeffrey Diver, Executive Director, Supports to Encourage Low-Income Families