



**Ohio Association of
Community Action Agencies**

**Ohio Association of Community Action Agencies
Board of Trustees Meeting
February 19, 2016
Renaissance Columbus
50 N. Third St.
Columbus, Ohio 43215**

Members Present: Tom Reed, President; Gwen Robinson, Second Vice President; Ruthann House, Treasurer; Janice Warner, Secretary; Joshua Anderson; Andrew J. Devany; Judith Barris; Douglas Bennett; Ken Kempton; Gary Ricer; Steve Sturgill; Anita Maldonado; Kellie Ailes; Alvin Norris; Bambi Baughn; Jeffrey Diver; Rodney Reasonover; Robert Chilton.

Members Excused: David Brightbill, First Vice President; Deb Gerken; David Shea; Gary Obloy; Malcolm Costa.

Staff Present: Philip E. Cole, Executive Director; Josh Summer, Development Director; Kathryn Clausen, Communications Director; Greg Bollenbacher, Fiscal Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager

Guests Present: Paul Kudlak, The Junto Company; Jim Mermis, The Junto Company; Vince Squillace, The Junto Company; Larry Price, LPrice & Associates; Dave Rinebolt, Ohio Partners for Affordable Energy.

Mr. Reed called the meeting to order at 10:40 a.m.

Ms. Warner called the roll; a quorum was established. Mr. Reed welcomed Kellie Ailes to the board.

Mr. Sturgill motioned to approve the agenda. Mr. Kempton seconded. The motion passed.

Mr. Devany motioned to approve the January 2016 meeting minutes. Ms. Robinson seconded. The motion passed.

Finance Report: Ruthann House

Ms. House reviewed the dues report and financial report with the board and stated no concerns. Ms. House motioned to approve the financial report and place on file for audit. Mr. Chilton seconded. The motion passed.

President's Report: Tom Reed

Mr. Reed thanked the staff for their work before, during and after the conference.

Executive Director's Report: Philip E. Cole

Mr. Cole discussed the CSBG reauthorization efforts. NCAF is reporting that 125 Republicans are needed to co-sponsor the bill. Mr. Bradley is scheduled to meet with House Speaker Paul Ryan, Steve Stivers, and others with the intention for the bill to be passed this year. Mr. Cole



also discussed the upcoming Foundation Meetings which are anticipated to be held three times per year. The purpose of the meetings is to encourage congressional and general assembly conversations. Meetings will be during the day and will potentially allow time for attendees to schedule meetings with their district representatives the same day.

Mr. Cole discussed with the board possible locations for the winter conference. The board consensus was to continue negotiations with the Renaissance Columbus hotel for the 2017 conference. Mr. Cole also announced an MOU with the Partnership for \$5,000/year for two years for VirtualCAP to operate a learning community page within the website. Mr. Cole initiated input from the board regarding hunger dialogues in Cincinnati and whether or not the network should participate. Mr. Diver stated hunger was an important issue but also a step to moving out of poverty. Mr. Cole also reported that the Geauga County agency has expressed interest in becoming an OACAA member.

Mr. Cole also updated the board on the status of H.B. 394 for unemployment compensation. He stated that six members of the house and senate are working in committee to rework the bill but that the new bill should be much different than originally proposed. Mr. Kudlak stated the earliest the bill would go to vote would be later this year during the lame duck session. Mr. Cole also advised the board the Association does not yet have a renewed lease agreement with the LeVeque Tower management though no other tenants have one either due to the construction. The lease rate has remained the same as in previous years without an increase.

Partnership Report: Joe Devany

Mr. Devany stated the Partnership was still pushing to hold a branding conference in the spring though no updates are available. He further stated that he is considering a run for an officer position at the Partnership.

CAPLAW Report: David Brightbill

No report.

Legislative Committee Report: David Brightbill

No report. Ms. Robinson stated that the National Head Start has signed an agreement with NAACP for voter registration centers.

Personnel Committee Report: Joshua Anderson

Mr. Anderson motioned to accept 2.5% COLA adjustments to all Association staff to be retroactive to January 1, 2016. He further stated Mr. Cole will be responsible for awarding merit raises to staff. Mr. Devany seconded. The motion passed.

Membership Committee Report: Gwen Robinson

Ms. Robinson stated the membership committee met to discuss their activities. She asked that the board identify their top three priorities. Options included: reaching out to executive directors in the network that do not actively participate in the Association's activities; tours potential summer conference host sites, board members would then vote on the locations each year; committee planned summer conference and special events; support and encourage attendance at district



meetings; reach out to agencies to share fundraising strategies; and, travel to Ohio's agencies for tours from peers. Ms. Robinson also stated the committee suggested opening a document sharing section on VirtualCAP to allow opportunities for agencies to share and model information from each other such as Personnel Policies. Ms. Robinson reported the committee's top three choices included reaching out to inactive executive directors to encourage participation, seeking and sharing agency fundraising strategies, and travel to Ohio's agencies for tours. The board consensus was to survey all agencies to determine the top three priorities for the committee.

Training and Development Committee Report: Rodney Reasonover

Mr. Reasonover stated there was nothing new to report though the committee was reviewing the information provided by the staff for the summer conference.

Best Practices Committee Report: Bambi Baughn

Ms. Baughn stated she was still in need of committee members for Best Practices. The committee members will be responsible for reviewing nominations for Best Practices, and reviewers contracted by OSU John Glenn School will complete review of Exemplary Practices. Ms. Clausen stated the Exemplary Practices Nomination Forms will be ready to be distributed shortly. Awards will be presented at the summer conference in July.

Public Relations Report: Janice Warner

Ms. Warner deferred the report to Ms. Clausen. Ms. Clausen reviewed the report with the board. The board also viewed the Legacy Project trailer which was completed at the CAP of the Greater Dayton area. She further stated at least twelve agencies will be interviewed during 2016 to continue the project. Agency interviews will be prioritized at the direction of the public relations committee.

Social Enterprise Committee: Robert Chilton

Mr. Chilton stated there is no report from the committee though he added that IMPACT is working with Center for Enterprise Development in an 8-month program to develop social enterprise initiatives.

Old Business

Mr. Rinebolt stated the 2015 fuel fund will be closing on Monday and the 2016 fund will open the same day. First Energy opens on March 2nd with \$500,000. Mr. Rinebolt also stated OPAE is accepting self-nominations for two open board seats.

Mr. Cole stated the March meeting will be held electronically due to the NCAF conference. Ms. Clausen presented the board with a sample electronic meeting and provided written procedures to the members. She noted, board members must complete and submit the survey as presented and detailed in the written procedures in order to be recorded as present in the meeting minutes.

New Business

Mr. Diver discussed the Healthier Buckeye Program and stated that agencies have to be designated in order to apply for the general revenue funds. The funds are meant to build collaboration for new initiatives or program expansions—not program continuations—that will



help move people out of poverty. The Healthier Buckeye Program can be organized with local commissioners and Family and Children First Councils.

Open Dialogue

None.

Adjourn

Mr. Anderson motioned to adjourn the meeting at 11:56 a.m. Mr. Devaney seconded. The motion passed, and the meeting was adjourned.

End:

Respectfully submitted,

Janice W. Warner, Secretary

Date