



## Ohio Association of Community Action Agencies

### Ohio Community Action Training Organization Board of Trustees Meeting July 23, 2015 Sawmill Creek Resort Huron, Ohio

**Members Present:** Tom Reed, President; David Brightbill, First Vice President; Gwen Robinson, Second Vice President; Ruthann House, Treasurer; Janice Warner, Secretary; Deb Gerken; Joshua Anderson, Andrew J. Devany; Judith Barris; David Shea; Gary Ricer; Wayne McLaughlin; Alvin Norris; Tim Donnellan; Bambi Baughn; Rodney Reasonover; Robert Chilton

**Members Excused:** Robert Hamilton; Gary Ricer; Ken Kempton; Gary Obloy; Cheryl Thiessen; Steve Sturgill; Malcolm Costa

**Staff Present:** Philip E. Cole, Executive Director; Josh Summer, Development Director; Kathryn Clausen, Communications Director; Greg Bollenbacher, Fiscal Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager; Ken Ackerman, VirtualCAP Project Manager

**Guests Present:** David Bradley, National Community Action Foundation; Paul Kudlak, The Junto Company; Jim Mermis, The Junto Company; Larry Price, LPrice & Associates

Mr. Reed called the meeting to order at 5:36 p.m. Mr. Reed expressed condolences to Ms. Barris for her recent loss and requested a moment of silence for reflection.

Ms. Warner called the roll; a quorum was established.

Mr. Reed requested to add the financial report to the agenda. Ms. House motioned to approve the agenda as amended. Ms. Gerken seconded. The motion passed.

Mr. Brightbill motioned to approve the April 2015 minutes. Mr. Norris seconded. The motion passed.

Mr. Reed asked the board their opinions of the electronic meeting format that was utilized during the July 16, 2015 board meeting for OACAA. Ms. Baughn stated that she was very pleased with the process. Mr. Brightbill stated that it was functional but would prefer not to use it often. Mr. Cole stated the electronic meeting will only be utilized as necessary when it would be difficult to achieve a quorum otherwise, such as during months with heavy travel and holidays.

#### **Finance Report: Ruthann House**

Ms. House reviewed the financial report with the board and stated there were no concerns. Invoices for second half membership dues have been sent. Mr. Bollenbacher noted that since the financial report was generated, five to six additional agencies have submitted their dues. Mr.



Brightbill motioned to approve the financial report and place on file for audit. Mr. Anderson seconded. The motion passed.

**Development Services Agency Report: Randall Hunt**

Mr. Hunt was unable to attend the meeting. No report was given.

**Training and Development: Lorie McClain**

No report.

**Program Reports: Josh Summer**

Mr. Summer reviewed the program report which was approved in the July 16, 2015 electronic meeting. He reported the migrant farming program ended in June with thirteen projects funded. Mr. Summer is coordinating activity with the Ohio CDC Association and Cause Impact to survey the network for social enterprise interest and current activity for the upcoming social enterprise training. He also reported that there are two additional Certified ROMA trainers in the state. Additionally, the self-sufficiency calculator is in the process of being updated to expand family size and include nontraditional families (i.e. additional adults in the household). The new tool will include the wages necessary to not only cover basic costs but also the wages needed to build savings. Mr. Summer also reported the association is working to arrange a regional conference which will include all states within the region.

**President's Report: Tom Reed**

No report.

**Executive Director's Report: Philip E. Cole**

No report.

**Old Business**

None.

**New Business**

Ms. Robinson stated the United Way in Cincinnati has announced a dialogue on poverty and asked if there was a way request inclusion of Community Action at the table on their United to Fight Poverty campaign. She further stated other chapters around the state have begun to provide direct services.

Ms. House stated there are still free Community Action spaces available for the upcoming Ice House Entrepreneurship Train-the-Trainer program.

Mr. Brightbill stated the summer conference was “the best in a long time” and that the quality of the trainings and presenters were “outstanding”. Mr. Norris agreed. Mr. Reed stated he believes location does matter.

Mr. Reed motioned to adjourn the meeting at 5:56 p.m. Ms. Baughn seconded. The motion passed and the meeting was adjourned.



**End:**  
Respectfully submitted,

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Janice W. Warner, Secretary

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Date