

**Ohio Community Action Training Organization  
Board of Trustees Meeting  
March 16, 2012  
Doubletree Columbus/Worthington  
Columbus, Ohio**

**Members Present:** Gwen Robinson, President; Robert Chilton, Second Vice President; Ruthann House, Treasurer; Janice Warner, Secretary; Joe Devany; Robert Hamilton; David Shea; Dave Hannahs; Tim Donnellan; Bambi Baughn; James Powell; Wayne McLaughlin; Deb Gerken; Charles Chipps; Rodney Reasonover; Jacqueline Middleton

**Members Excused:** David Brightbill, First Vice President; Gary Ricer; Ken Kempton; Tom Reed; Al Norris; Gary Obloy

**Staff Present:** Philip E. Cole, Executive Director (via telephone); Josh Summer, Development Director; Colleen Stoker, Communications Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager; Jim Danes, Consultant

**Guests Present:** Nick Sunday, Chief with Office of Community Assistance; Paul Kudlak of the Junto Company; Gloria Haven of Community Action Council of Portage County

Ms. Robinson called the meeting to order.

Ms. Warner called the roll. A quorum was established.

Mr. McLaughlin motioned to approve the minutes. Mr. Chipps seconded. The minutes were approved.

**Program Report: Josh Summer**

Mr. Summer said that he needed Board approval for the ODOD CSBG Training and Technical Assistance grant application. Mr. McLaughlin moved to accept the application. Mr. Chipps seconded. The motion passed.

Mr. Summer said that Ohio University is completing their Exemplary Practices Report, which we will release in May for Community Action Month.

Mr. Summer also reported the findings from the poll given on OCATO services during the Winter Legislative Conference. The results show that people know OCATO, but not what we have to offer. We will work on that.

Ms. Robinson asked if the evaluation of the conference was completed. Ms. McClain said it was and was available if anyone would like to review it. Ms. Robinson said she heard good things, especially about the Women's Networking event.

**President's Report: Gwen Robinson**

Nothing to report

**Executive Director's Report: Phil Cole**

Mr. Cole suggested a meeting of the CSBG advisory group March 27 to ensure there's enough time to make needed changes.

**Old Business**

No old business

**New Business**

No new business

Mr. Chipps motioned to adjourn. Mr. Shea seconded. The motion passed

Respectfully submitted,

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Janice W. Warner, Secretary

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Date