



**Ohio Association of Community Action Agencies  
Board of Trustees Meeting  
January 19, 2018  
Sheraton on Capitol Square  
Columbus, Ohio 43215**

**Members Present:** Tom Reed, President; Gwen Robinson, Second Vice President; Ruthann House, Treasurer; Janice Warner, Secretary; Joshua Anderson; Andrew J. Devany; David Shea; Judith Barris; Douglas Bennett; Ken Kempton; Steve Sturgill; Kellie Ailes; Bambi Baughn; Jeffery Diver; Rodney Reasonover; Cheryl Grice; Sheila Triplett.

**Members Excused ;** David Brightbill, First Vice President; Deb Gerken; Gary Obloy; Gary Ricer; Andrew Binegar; Alvin Norris; Jeffrey Diver.

**Staff Present:** Philip E. Cole, Executive Director; Josh Summer, Development Director; Greg Bollenbacher, Fiscal Director; Kathryn A. Clausen, Communications Director; Lorie McClain, Program Specialist; Neva Dunn, Office Manager; Jeannette M. Jarrett, Operations and Support Specialist.

**Guests Present:** Jim Mermis, The Junto Company; Larry Price, L. Price, and Associates; Tracey Ballas, Office of Community Assistance; Randall Hunt, Office of Community Assistance; Jackie Boehnlein, Lorain County Community Action Agency; Van Nelson, Trumbull County Community Action.

Mr. Reed called the meeting to order at 11:45 a.m. A quorum was established.

Ms. Robinson motioned to approve the agenda. Ms. Warner seconded. The motion passed.

Mr. Sturgill motioned to approve the November 2017 minutes. Mr. Devany seconded. The motion passed.

**Finance Report: Ruthann House**

Ms. House called for questions regarding the financial report which was reviewed in detail during the immediately preceding OCATO meeting.

Ms. House motioned to approve the financial report as presented during the OCATO meeting. Mr. Sturgill seconded. The motion passed.

**President's Report: Tom Reed**

No report.

**Executive Director's Report: Philip E. Cole**

Mr. Cole reiterated the importance of the support received from Mr. J.D. Vance, Mr. David Wilhelm, and Mr. Jamil Jivani.



**Partnership Report: Joe Devany**

Mr. Devany directed the board to his written report. He commented on his lunch meeting with Action OHS Director Anne Linehan regarding performance standard regulation interpretations. She encouraged all programs to send in comments regarding CLASS evaluations to ensure the continued quality and improvement of programs reviews. Discussion.

**CAPLAW Report: David Brightbill**

No report

**NCAF Report: Janice Warner**

No report.

**Legislative Committee Report: David Brightbill**

No report.

**Public Relations Report: Janice Warner**

Ms. Warner deferred the report to Ms. Clausen. Ms. Clausen reviewed her written report with the board and stated the State of Poverty Report would be released in March 2018. She is also working with the Fayette County Community Action to expedite the film editing process of the agencies that have been interviewed for the Legacy Project. Six films have been released to date and four are slated to be filmed this year. Ms. Clausen encouraged the board to send success stories and encouraged them to attend the storytelling workshop at the conference the following week. Ms. Clausen concluded the report discussing work on the case study, success, and program template for agencies and for the Association's use for meetings across the state.

**Training and Development Report: Rodney Reasonover**

No report.

**Membership Committee Report: Gwen Robinson**

No report.

**Old Business**

None

**New Business**

Ms. Robinson opened a discussion on Head Start employee background checks taking up to 45 days in some cases. Ways to address the matter with OHS were discussed.

**Open Dialogue**

Mr. Cole requested to meet with the survey committee during lunch to discuss how to collect quantitative and programmatic data. Ms. Boehnlein commended OACAA and thanked Mr. Summer for the John Glenn Leadership trainings stating they were great. She encouraged directors to send staff to the next series.



**Adjourn:**

Ms. Robinson called for a motion to adjourn the meeting at 12:30 p.m. Mr.Devany seconded. The motion passed and the meeting adjourned.

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Janice W. Warner, Secretary

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Date