



**Ohio Community Action Training Organization
Board of Trustees Meeting
Sheraton on Capitol Square
April 12, 2019
75 E. State Street
Columbus, Ohio 43215**

Members Present: Janice Warner, President; David Brightbill, First Vice-President; Melissa Pearce, Second Vice-President; Joshua Anderson; Andrew J. Devany; David Shea; Douglas Bennett; Ken Kempton; Alaire Mancz; Gary Ricer; Steve Sturgill; Kellie Ailes; Andrew Binegar; Alvin Norris; Bambi Baughn; Jeffrey Diver; Rodney Reasonover; Cheryl Grice; Sheila Triplett.

Members Excused: Ruthann House, Treasurer; Julia Wise, Secretary; Deb Gerken; Judith Barris.

Staff Present: Philip E. Cole, Executive Director; Josh Summer, Development Director; Greg Bollenbacher, Fiscal Director; Kathryn Clausen, Communications Director; Lorie McClain, Program Specialist; Neva Dunn, Office Manager; Jeannette M. Jarrett, Operations and Support Specialist; Charles Shih, Intern.

Guests Present: Megan Meadows, Ohio Development Services Agency; Matt McClellan, Ohio Development Services Agency; Jim Mermis, The Junto Company; Paul Kudlak, The Junto Company; Nick Sunday, Veterans Comprehensive Assistance Program; Cherish Cronmiller, Miami Valley Community Action Partnership; Larry Price, L. Price and Associates; Lora Rawson, Gallia-Meigs CAA; Tom Andrews, CAA of Columbiana County; Ron Rees, Corporation for Ohio Appalachian Development; Keith Pitts, Community Action Agency of Pike County.

Ms. Warner called the meeting to order at 10:10 a.m.

Ms. Warner asked Ms. Dunn to call the roll. A quorum was established.

Mr. Diver motioned to approve the agenda. Mr. Shea seconded. The motion passed.

Mr. Devany motioned to approve the March 2019 minutes. Mr. Reasonover seconded. The motion passed.

Finance Report: Ruthann House

Mr. Bollenbacher presented the financial reports in Ms. House's absence. He reported all agencies first half dues were paid, and some agencies had also paid their second-half dues. Mr. Bollenbacher also reported the 2018 financials may change due to changes in the tax law regarding parking for employees. The change was expected to be approximately \$4700. Additional guidance from CAPLAW was discussed.

Mr. Ricer motioned to accept the finance report's Mr. Shea seconded the motion. The motion passed.



Development Services Agency Report: Randall Hunt

Ms. Meadows introduced OCA Division Chief Matt McClellan. Mr. McClellan thanked everyone for the welcome and for all the work of Community Action. Ms. Meadows reported the winter crisis and stated the numbers might fluctuate due to suspended applications. She also reported that updates to the state intake system were occurring, and that one or two day webinar training would take place in the month of June for HEAP coordinators. The dates would be announced when finalized.

Ms. Meadows reported DSA was working on the HEAP allocation grant formula and would send it out to the network upon completion. She announced the PIPP rules listening session would take place that day at the Riffe all were invited to attend. Mr. McClellan also encouraged feedback from the network as DSA is also looking for marketing strategy ideas from board members.

Ms. Meadows reported the CSBG and HWAP annual reports were due Monday, April 22nd. Ms. Meadows reported the HHS waiver was submitted on April 1st, and HWAP State Plan would be submitted on May 1st. Ms. Meadows announced the HWAP/EPP meeting being held at the Department of Agriculture would be held May 7th and RSVPs would go out on Monday, April 22nd.

Program Reports: Lorie McClain and Josh Summer

Ms. McClain reported the Foundation Level Seminar Series Domestic Violence Training would be on Tuesday, April 16th and it was full. Ms. McClain reminded the board the 2019 Annual Summer Conference would be held at Kalahari Resort and Conference Center, July 24-26, 2019.

Mr. Summer reported the RPIC RFP had not yet been released. Upon release, the Association would apply to be the lead distributing agency. He stated the poverty report would be released sometime in May. Mr. Summer also reported 26 people were registered for the Leadership session being held Tuesday, April 16th. He reported 13 people representing ten agencies had applied for the ROMA Implementer Certification Program. Mr. Summer reminded the network if anyone at their agency was interested in participating to please submit their application by the week of April 15th.

Mr. Summer discussed the National Community Action Partnership Immigration Summit held in El Paso, Texas which he attended. He reported on the history of immigration and the current stance of the United States regarding refugee status. Mr. Summer reported three areas that are of importance to Community Action: the public charge test, which looks at the state burden of immigrants and asylum seekers often called “economic migrants,” and possible detainment of persons occurring in the vicinity of Head Start centers. Mr. Summer also reported on the many volunteer systems in the area that help detained immigrants who were abandoned once they are released from the detainment centers. Mr. Summer directed the board to access the articles of reporter Bob Moore, who currently works for Texas Monthly Newspaper in El Paso. Mr. Summer stated Mr. Moore provides much of the information on the immigration situation in that area.

President’s Report: Janice Warner

None.

Executive Director’s Report: Philip E. Cole

Mr. Cole began his report discussing the Head Start layering issue. He reviewed the history and stated Senator Peggy Lehner and Governor DeWine support this issue, and he would collect statistics and information to share. Mr. Reasonover reported OHSOI Executive Director Barbara Haxton had



information available in a submittal form and stated he would contact Ms. Haxton for information to share with Mr. Cole. Mr. Cole reported he was working with Governor DeWine's Director of Children's Initiatives, LeeAnne Cornyn, to determine when she would be available to attend a board meeting in the near future.

Mr. Cole reported he met with Ms. Michelle Reynolds, Director of the Office of Faith-Based Initiatives. Mr. Cole reported the Association would collaborate with Director Reynolds and that Mr. Summer would take the lead on this collaboration.

Mr. Cole also updated the board on the concern regarding social service funds being used as match funds for transit systems. After a discussion, Mr. Cole stated that he would continue to work with Mr. David Corey, director of the Ohio Public Transit Assoc.

Mr. Cole continued his report by discussing his public testimony supporting the Hecate Solar Initiative.

Mr. Cole asked Mr. Kudlak to update the board on Senate Bill 36, which would change how rental property is valued for tax purposes. Mr. Kudlak reported fifteen people testified against the bill including the Association and he stated the hearings would be suspended until July. Mr. Mermis also reported on the D.C. Congressional visits with Mr. Space. He stated congressional members had good knowledge of Community Action and have requested a map of Ohio with all Community Action Agencies highlighted.

Mr. Cole updated the board on his meetings with the Sheraton management. He stated the hotel had addressed many complaints and concerns. The board expressed their desire to remain at the Sheraton for the Winter Legislative Conference. Mr. Cole and the board discussed dates for the 2020 Winter Legislative Conference. Discussion.

Mr. Sturgill motioned the 2020 Winter Legislative Conference be held January 28-30, 2020 at the Sheraton Columbus Hotel Mr. Diver seconded. The motion passed.

Due to the full summer conference schedule, Mr. Cole and board members discussed moving the OCS Tuesday morning meeting to Friday July 26, 2019 at 7:30a.m. Mr. Sturgill motioned to move the OCS meeting to the Friday morning 7:30 a.m. time. Mr. Diver seconded. The motion passed.

Mr. Cole closed his report stating he would extend an invitation to Governor DeWine to be a keynote speaker at the upcoming Summer Conference.

Old Business:

None.

New Business: Mr. Nick Sunday- Working with Veterans

Mr. Nick Sunday former Director of OCA presented his work with Veterans Comprehensive Assistance Program where Mr. Sunday assists veterans in accessing CSGB and other related programs onsite at VA medical centers. Mr. Sunday suggested Ohio's CAAs may consider partnering



with Veterans Comprehensive Assistance Program to reach more veterans. He provided his contact information and encourage all to reach out to him.

Open Dialogue:

None.

Adjourn:

Ms. Warner asked for a motion to adjourn. Mr. Diver motioned to adjourn the meeting at 12:10 p.m. Mr. Sturgill seconded. The meeting adjourned.

Julia Wise, Secretary

Date