



Ohio Association of Community Action Agencies

Ohio Community Action Training Organization Board of Trustees Meeting February 20, 2015 Sheraton on Capitol Square Columbus, Ohio

Members Present: Tom Reed, President; David Brightbill, First Vice President; Gwen Robinson, Second Vice President; Ruthann House, Treasurer; Janice Warner, Secretary; Joshua Anderson; Andrew J. Devany; Wayne McLaughlin; Cheryl Thiessen; Steve Sturgill; Tim Donnellan; Bambi Baughn; Robert Chilton; Ken Kempton; Alvin Norris

Members Excused: Robert Hamilton; Gary Ricer; Gary Obloy; Rodney Reasonover; Judith Barris; David Shea; Malcolm Costa; Deb Gerken

Staff Present: Philip E. Cole, Executive Director; Josh Summer, Development Director; Kathryn Clausen, Communications Director; Lorie McClain, Program Manager; Neva Dunn, Office Manager.

Guests Present: Randall Hunt, Ohio Development Services Agency; Sadika White, Ohio Development Services Agency; Paul Kudlak, The Junto Company

Mr. Reed called the meeting to order at 10:03 a.m. and asked for a moment of reflection.

Ms. Warner called the roll, and a quorum was established.

Ms. House motioned to approve the agenda as presented. Mr. Kempton seconded. The motion passed.

Mr. McLaughlin motioned to approve the January 2015 minutes. Mr. Donnellan seconded. The motion passed.

Finance Report: Ruthann House

Ms. House reviewed the financial report with the board and stated there were no concerns and she reported a healthy, unaudited balance. She also noted that all dues have been paid for the first half. Ms. House moved to approve the financial report and place on file for audit. Mr. Norris seconded. The motion passed.

Development Services Agency Report: Randall Hunt and Sadika White

Mr. Hunt and Ms. White of Ohio Development Services Agency discussed the OCATO funding for 2015. Mr. Hunt explained that previously, DSA operated under federal code, which states at least ninety (90) percent of funds must be passed directly to agencies while up to five (5) percent can be withheld for administration and five (5) percent or more can be held for training and technical assistance. He said DSA learned during a federal HHS audit in 2014 that ORC sec.



122.68 was more stringent than the federal code, stating that at least ninety-five (95) percent of CSBG funds must be passed directly to agencies. Mr. Hunt continued, stating historically, ninety-one (91) percent of the funds have been passed directly to agencies, four (4) percent was held for training and technical assistance—which primarily funded OCATO, and five (5) percent was withheld for administration. He further stated DSA uses the full five (5) percent for administration because the grant is smaller than others, and the agency uses less than five (5) percent of larger grants such as HEAP and HWAP.

Mr. Brightbill interjected stating HB412 was passed in 1984 with clear intent to ensure state agencies align with federal laws and that less than five (5) percent go to administration with two (2) or three (3) percent going toward innovation and five (5) percent going for training and Technical assistance.

Ms. White stated DSA was notified by the federal auditors in August 2014 of the issue. Mr. Cole stated he was not notified until January 2015. Mr. Hunt stated that legal counsel for DSA has qualified OCATO as a migrant farmer's organization for 2015 due to their administration of a grant for migrant and seasonal farmers. This qualification is permitted funding under ORC 122.68 and therefore OCATO funding will not be affected this year. Mr. Hunt further stated options for 2016 funding such as passing legislation to modify ORC 122.68 or adjust agency budgets to reflect increased dues to OCATO.

Mr. Hunt provided an update on Auglaize and Mercer counties CAA stating Lima-Allen CAA is temporarily providing assistance to those residents. He also stated Geauga County has relinquished CSBG funds that were being administered through the local JFS. Mr. Hunt discussed Champaign, Logan and Union counties which are temporarily being provided services through DMU CAA. Additionally, Mr. Hunt stated DOE adopted CFR 200, which is effective July 1, 2015. DSA will be providing additional Super Circular training.

Ms. Thiessen and Mr. Brightbill requested DSA continue toward funding resolutions for emergency heating assistance for families in no heat situations to avoid catastrophe with alternative heating sources. Current HWAP guidelines no longer allow for emergency heating repairs and waiver requests to heat families in dangerous situations while awaiting approval.

Workforce Development Presentation: John Webber

John Webber, Director of Workforce Development at ODJFS, presented information regarding the Workforce Innovation and Opportunity Act (WIOA) and the OhioMeansJobs (One-Stop) System. WIOA must be implemented by July 1, 2016 and the department is moving forward based on their interpretation of the law. This means that some adjustments may need to be made prior to final implementation. MOUs can continue through June 30, 2016 due to the lack of federal guidance received thus far.

The WIOA program is intended to increase return on investment, enhance service delivery, advance partner linkages, and enrich services to customers and businesses. The adult dislocated worker program has eliminated required steps so it can be tailored to individual needs. Youth programs have changed eligibility requirements and are now targeting age groups which have



increased to up to twenty-four (24) years of age. Seventy-five (75) percent of the funds for the youth program must be spent on youth not in school and twenty percent (20) will go to work-based programs.

Training and Development: Lorie McClain

Ms. McClain reported to the board 234 attendees registered for the 2015 Winter Legislative Conference. Included in the written report is a list of pending on-site trainings for the year. To date, only one has been completed due to funding restrictions because of the lack of contract. ICs cannot be sent to sites until the contract is in place.

Program Reports: Josh Summer

Mr. Summer reported to the board that a request has been submitted to the Michigan Association, who administers the federal RPIC grant, to modify the grant in order to support VirtualCAP and an Innovations Conference. Mr. Summer also reported that he was invited to and attended a philanthropist training on social impact investments by Tony Wells. He attended and found the training to be more focused on commercial business and taxes and investments and is not relevant for Community Action.

Resident's Report: Tom Reed

No report.

Executive Director's Report: Philip E. Cole

Mr. Cole discussed the status of the search for an executive director in Cleveland. CLS and SOURCES boards of directors have stated they will close the agencies and transfer to another provider. Agencies can be designed for temporary emergency provider status though there must be local public hearings to make the final designation for county funds. (Mr. Hunt stated the agencies are in the midst of discussions regarding inventory.) MYCAP is working to find a resolution to their debt situation, including options such as a potential settlement offer. Mr. Cole reported difficulty when trying to assist the agency. Ms. White suggested DSA provide a written referral to the agency suggesting cooperation with OACAA.

Mr. Cole reported that the VirtualCAP transition is going well. A subscription-based publication is in development to create self-sustaining revenue. The website is also undergoing a redesign to increase functionality. Mr. Cole discussed having an ideas and innovation conference in partnership with Ohio CDC Association. He suggested a partnership could be valuable as our membership closely aligns as well as our goals to increase economic and community development with CAAs. The NCAF conference has not yet confirmed a regional conference format for this year.

Old Business

Mr. Devany suggested the Association host a War on Poverty training in 2015. Mr. Cole will survey the membership for interest.

New Business



None.

Mr. Reed moved to adjourn the meeting at 12:20 p.m. Ms. Thiessen seconded. The motion passed and the meeting was adjourned.

End:

Respectfully submitted,

Janice W. Warner, Secretary

Date _____