



**Ohio Community Action
Training Organization**

Growing organizations one result at a time

**Ohio Community Action Training Organization
Board of Trustees Meeting
Hilton Columbus/Polaris
May 17, 2019
12:00 p.m.
8700 Lyra Dr.
Columbus, Ohio 43240**

Members Present: David Brightbill, First Vice-President Ruthann House, Treasurer; Joshua Anderson; Andrew J. Devany; Deb Gerken; David Shea; Judith Barris; Douglas Bennett; Ken Kempton; Alaire Mancz; Gary Ricer; Steve Sturgill; Kellie Ailes; Andrew Binegar; Alvin Norris; Bambi Baughn; Jeffrey Diver; Rodney Reasonover; Cheryl Grice; Sheila Triplett.

Members Excused: Janice Warner, President; Melissa Pearce, Second Vice-President; Julia Wise, Secretary; Alaire Mancz; Alvin Norris.

Staff Present: Philip E. Cole, Executive Director; Josh Summer, Development Director; Greg Bollenbacher, Fiscal Director; Kathryn Clausen, Communications Director; Lorie McClain, Program Specialist; Neva Dunn, Office Manager; Jeannette M. Jarrett, Operations and Support Specialist; Charles Shih, Intern.

Guests Present: Paul Kudlak, The Junto Company; Jim Mermis, The Junto Company; Randy Hunt, Ohio Development Services Agency; Megan Meadows, Ohio Development Services Agency.

Mr. Brightbill called the meeting to order at 12:10 p.m. A quorum was established.

Mr. Diver motioned to approve the agenda. Mr. Sturgill seconded. The motion passed.

Mr. Devany motioned to approve the April 2019 minutes. Mr. Shea seconded. The motion passed.

Finance Report: Ruthann House

Ms. House stated the Finance Committee had reviewed the financial reports and brought attention to the notes on page two. Ms. House reported grant spending was proceeding as planned. She reviewed the dues summary, ongoing projects and stated the Association remained in good financial standing.

Mr. Ricer motioned to accept the finance reports Mr. Shea seconded the motion. The motion passed.

Development Services Agency Report: Randall Hunt

Mr. Hunt reported the addition of Mr. Mike Frasier as the new Deputy Chief of DSA. He gave summaries of the HEAP and PIPP Programs.

Ms. Meadows reported the CSBG and HWAP annual reports had been submitted, and the Department of Health and Human Services survey had been released. Programs have until June 8, 2019, to complete the surveys.



Ms. Meadows reported DSA, the Association, and other agencies were collaborating on upcoming training for the fall of 2019. She also reviewed updates to the HWAP Policy and Procedure manual based on guidance from the Department of Energy. The updated manuals will be published later this year.

Program Reports: Lorie McClain and Josh Summer

Ms. McClain reported the 2019 Annual Summer Conference would be held at Kalahari Resort and Conference Center, July 24-26, 2019. Ms. McClain announced the summer conference early bird registrations ends June 20, 2019. Ms. McClain reported the FLSS domestic violence training was well attended.

Mr. Summer directed the board to his written report and provided an overview of each topic. Mr. Summer reported the Association would be the lead applicant for RPIC Region V during the next three-year cycle and the proposal would be due in July.

Mr. Summer requested an approval to submit an application to DSA to act as the Coordinator/Facilitator to plan and execute training events for local energy assistance providers in support of ODSA's Energy Assistance Programs.

Mr. Anderson motioned to approve the application submission for the EAP Program facilitations. Ms. Gerken seconded. The motion passed.

Mr. Summer updated the board on the 21st Century CAA Project, The State of Poverty in Ohio Report, the 2019 Emerging Leaders Training Series with OSU, and ROMA Implementer Certification. Summer reported 21 people attended the Emerging Leaders training.

Mr. Summer announced that he would conduct a presentation for the Governor's Office of Faith-Based and Community Initiatives (GOFBCI) at their regional meeting in Dayton, Ohio on May 23, 2019. Mr. Summer will participate in five regional meetings which would be held around the state.

President's Report: Janice Warner

None.

Executive Director's Report: Philip E. Cole

Mr. Cole reported on House Bill 6, the Ohio Clean Air Act, and Senate Bill 3, known as the Drug Sentencing Reform Act; Senate Bill 36 which would change how rental property is valued for tax purposes, and Senate Bill 139, known as the First-Time Home Buyers Savings Act. Mr. Cole reported Senate Bill 136 was introduced by Senators Peterson and Gavarone. At the time, no hearings had been scheduled. Mr. Cole sought board support for this bill as it is aligned with many Community Action agency issues.

Mr. Cole reported he was asked to apply to be a member of the 2020 Census Commission. He stated DSA Director Mihalik will be the Chair. Mr. Cole stated he would keep the board updated.



Mr. Cole reported at least five Community Action agencies within the state would be affected by the Non-Emergency Medical Transport issue outcome. He suggested the board begin to think about strategies to present during possible discussions with Ohio Department of Transportation.

Mr. Cole and the board discussed the upcoming CAPLAW June conference and the June board meeting. After a brief discussion, the board recommended an electronic board meeting to be held June 14, 2019.

Old Business:

None.

Open Dialogue:

None.

Adjourn:

Mr. Brightbill asked for a motion to adjourn. Mr. Devany motioned to adjourn the meeting at 12:58 p.m. Mr. Sturgill seconded. The meeting adjourned.

Julia Wise, Secretary

Date