

**OHIO DEVELOPMENT SERVICES AGENCY
EMPLOYMENT OPPORTUNITY**

Job Title: ENVIRONMENTAL SPECIALIST 2 (3 POSITIONS)

Position Numbers: 20099567, 20099568, 20099569

Step #1 Salary: \$26.24 hr. / \$54,579 yr.

Job Classification/Status: Classified

Bargaining Unit: 13

Division/Office: Community Services

Location: 77 South High Street, 26th Floor, Columbus, Ohio

Work Hours: 8:00am – 5:00pm, M-F

Supervisor: Manager, Environmental Programs

DATE POSTED: **NOVEMBER 17, 2021**

DEADLINE FOR APPLYING: **DECEMBER 8, 2021**

Job Duties:

Serves as Ohio Department of Developments (i.e., Developments) primary liaison for the Water/Wastewater Infrastructure Program, Demolition and Site Revitalization Program and Brownfield Redevelopment Program (i.e. Environmental Programs) communicates with applicants/grantees for application guidance, complex project implementation & completion issues related to eligible activities & costs, including review of project remedial action workplans, budgets, site diagrams, photographs, & progress reports; monitors progress of funded projects throughout state of Ohio; coordinates & conducts site visits & meetings with grantees to observe & document grant funded work activities; periodically reviews & updates program materials; prepares internal & external reports & presentations documenting program success & develops tracking system & maintains records for individual projects; coordinates with Ohio Environmental Protection Agency provide technical assistance, as necessary; develops working relationship with grantees & other stakeholders to encourage timely, cost-effective & successful project completion; coordinates with Development staff & management to develop & implement grant closeout procedures.

Analyzes grantee submissions to determine whether disbursement & amendment requests are consistent & in accordance with fiscal policies & governing statutes: discusses & negotiates line item costs & targeted completion goals with grantees, modifies disbursement requests & approves amount of dollars to be paid for specific disbursement requests; presents final approved disbursement requests & amendment drafts to supervisors for authorization; provides oversight of Environmental Programs portfolio to assure compliance with program audit & reporting requirements (annual); identifies & recommends project corrective action as needed. provides guidance regarding federal & state agency coordination for compliance with environmental regulations; interacts & corresponds with State & Federal agencies, local governments & project personnel (e.g. local developers, officials, agency representatives, architects & engineers) regarding project parameters & environmental implications; develops measures to mitigate adverse environmental effects.

Minimum Classification Qualifications:

12 mos. exp. as Environmental Specialist 1, 85861.

-Or 4 yrs. trg. or 4 yrs. exp. in position involving geology or hydrology, engineering, chemistry, physics, biology, environmental science &/or other comparable physical or health science field, earth science &/or urban & regional planning, &/or mathematics &/or history &/or archaeology (i.e., latter two subject areas pertain only to positions in departments of transportation & natural resources) which included responsibility for conducting compliance monitoring surveys &/or inspections/reviews or investigations, or review of permit applications relative to oil & gas well operations or injection, annular disposal & saltwater injection wells & enhanced recovery projects or coal mining, or solid/hazardous waste sites or industrial & municipal wastewater dischargers, or conducting of historical &/or archaeological research or other research studies to evaluate impact of proposed transportation projects on historic properties or cultural resources, or collecting, compiling & preparing various environmental assessments, evaluations, reports & related documents. training & experience must be commensurate with duties to be assigned.

-Or baccalaureate degree in engineering, chemistry, physics, biology, environmental science, earth science &/or urban & regional planning, geology or other comparable physical or health science field or mathematics or history or archaeology (i.e., latter two subject areas pertain only to positions in departments of transportation & natural resources) with education to be commensurate with duties to be assigned.

-Or positions involved in providing financial, technical & administrative assistance for planning, design & implementation of environmental infrastructure & pollution abatement, & prevention projects, applicants must have completed undergraduate core coursework in business/public administration, public relations/marketing, political science or communications, or have 4 yrs. exp. in position involving public contact to explain policies, procedures & programs of agency, writing of promotional &/or explanatory publications & materials, budgeting, contract administration & working with others on team projects.

Note: For all positions engaged in field work, applicants must be able to provide own transportation. New employees in EPA's solid waste program, excluding those in the solid waste planning unit, must obtain a sanitarian-in-training certificate during their probationary period.

The final candidate selected for this position will be required to undergo a criminal background check. Criminal convictions do not necessarily preclude an applicant from consideration for a position. An individual assessment of an applicant's prior criminal convictions will be made before excluding an applicant from consideration.

TO APPLY, VISIT <http://careers.ohio.gov> or www.ohiomeansjobs.com

OR

SUBMIT RESUME/APPLICATION TO:

Ohio Development Services Agency, Human Resources Office
77 South High Street, 27th Floor, Columbus, Ohio 43215-6130

hr@development.ohio.gov

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